

# MARS

MINERAL TENURE – INFORMATION MANUAL FOR CLIENTS

[MARS@GOV.SK.CA](mailto:MARS@GOV.SK.CA) OR 306-787-9030

## Contents

GENERAL INFORMATION .....	3
TO SET YOURSELF UP AS "USER" .....	4
TO SET YOURSELF UP AS A "CLIENT" – AS AN "INDIVIDUAL" .....	6
TO SET YOURSELF UP AS A "CLIENT" – AS A "COMPANY" .....	8
ADDING AN AGENT .....	10
How to Accept an Agent Request .....	11
How to Assign Permissions .....	13
MARS ACCOUNT PASSWORD CHANGES .....	16
MARS ACCOUNT PASSWORD RESET .....	17
WHAT IS AND HOW TO USE THE MARS MINERAL DISPOSITION MAP .....	18
REOPENING BOARD.....	24
PARTIAL CELLS.....	26
HOW TO ACQUIRE A CLAIM .....	31
How to Apply for a Claim in the Mineral Disposition Zone of Lac La Ronge Provincial Park .....	38
HOW TO TRANSFORM YOUR CLAIM.....	39
How to Divide a Claim .....	40
How to Divide a Legacy Claim or Lease .....	42
How to Surrender a Claim .....	43
How to Convert from a Legacy Claim to Lease .....	45
How to Convert from Lease to Claim.....	45
How to Transfer a Claim or Lease .....	45
How to Accept a Transfer of a Claim or Lease .....	48
HOW TO APPLY FOR AN EXTENSION OF TIME .....	51
MINERAL ASSESSMENT WORK (MAW).....	54
Submitting a MAW .....	54
MARS Assessment Work Timeline Chart.....	55
SUBMITTING REALLOCATION OF WORK CREDITS.....	61
ADDING DEFICIENCY DEPOSITS .....	62
CHANGING LEASE PRODUCTION STATUS .....	65
SEARCH ABSTRACTS .....	66

DISPOSITION COPIES.....	70
REQUEST PRODUCTS .....	71
EXAMINE PAPER RECORDS.....	73
INSTRUMENT REGISTRY .....	74
RECREATIONAL GOLD PANNING AND PLACER MINING.....	75
APPENDIX A (Assessment Work Categories) .....	76
APPENDIX B (Fee Schedule) .....	77
APPENDIX C (Requirement Schedule).....	78

## GENERAL INFORMATION

- When working in MARS, anything that is underscored can be clicked on for further information
- “Public Messages” on home page are updated as necessary with the most current MARS notices. The re-openings will always be posted here along with warning that MARS will be shut down for maintenance.

The screenshot shows the MARS website interface. At the top, there is a navigation bar with links for HOME, MINERAL DISPOSITION MAP, and REOPENING BOARD. Below this, the main content area is titled 'Welcome to MARS'. It features three primary action buttons: 'User Registration' (with a 'Register' button), 'Mineral Disposition Map' (with an 'Explore Map' button), and 'User Login' (with a 'Log in' button). A message below these buttons states: 'Haven't used the MARS application before? Click [here](#) for MARS eLearning.' Below this is the 'Public Messages' section, which includes a red arrow pointing to it. The messages section contains three items: 'MARS Offline for re-opening' (with a sub-message: 'MARS will be offline to the public for re-opening of lapsed claims from 08:00 AM CST Tuesday April 30, 2019 until 10:00 am CST.'), 'Next MARS Re-opening' (with a sub-message: 'The next reopening will occur on April 30, 2019 at 10:00 a.m. The lands will be posted April 15, 2019.'), and 'MARS Help Desk Contact Information' (with a sub-message: '1-306-787-9030 or [MARS@gov.sk.ca](mailto:MARS@gov.sk.ca)'). A second red arrow points to the 'Announcements' section, which is currently empty.

- The Crown Minerals Act: <http://www.publications.gov.sk.ca/details.cfm?p=453>
- The Mineral Resource Act: <http://www.publications.gov.sk.ca/details.cfm?p=630>
- The Mineral Tenure Registry Regulations (MTRR):  
<https://publications.saskatchewan.ca/#/products/65749>

## TO SET YOURSELF UP AS “USER”

1. Sign into MARS <https://mars.isc.ca/marsweb/default.aspx>
2. Scroll to the bottom of the page and select “I agree”
3. Select “Don’t have an account? Click here to register.”
4. Click the “register” link and enter the following information (NOTE red \* is a required field):
  - a. User name
  - b. First name
  - c. Last name
  - d. Email
  - e. A password reminder question and answer

NOTE: The password is case sensitive and requires at least 1 Capital letter, 1 Number and 1 Special character. Underscore “\_” is not considered a special character. Minimum of 8 characters.

- f. Enter password confirmation
- g. Do the captcha verification

5. When you receive the activation email, click on the “activation” link. This will return you to the MARS site.
6. Log into the MARS site with your user name and password.

Login

Username:  \*

Password:  \*

(\*) = Required field

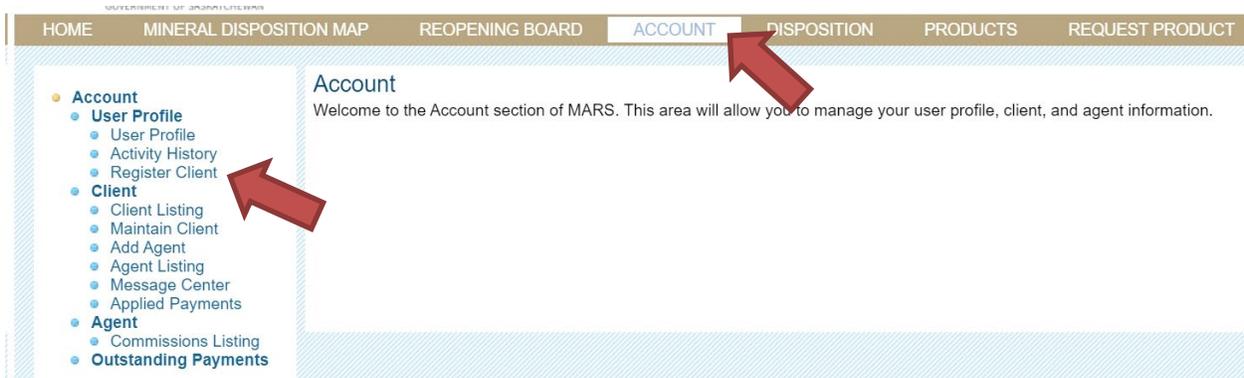
Remember Username  
*(not recommended for public terminals)*

[Don't have an account? Click here to register.](#)

[Forgot your username or password? Click here to retrieve it.](#)

## TO SET YOURSELF UP AS A “CLIENT” – AS AN “INDIVIDUAL”

1. Sign into MARS
2. Click the “Account tab” at the top of the screen



3. On the left hand side click “Register client”



4. After choosing “Individual” click “continue”
5. Add the following information to set yourself up as a client
  - a. First name
  - b. Last name
  - c. Mailing address
  - d. Phone number
  - e. Any field with a red \* is mandatory
6. Click “Register Client Data”

GOVERNMENT OF SASKATCHEWAN

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION PRODUCTS HELP

### Client Registration - Enter Client Details

Type: Individual Phone 1: \*

First Name: \* Phone 2: \*

Middle Name: \* Fax: \*

Last Name: \*

Default Client:

**Mailing Address**

Contact: \*  
Line 1: \*  
Line 2:  
Line 3:  
City: \*  
Province/State: \*  
Country: \*  
Postal/ZIP Code: \*  
Phone 1:  
Phone 2:  
Fax:

**Billing Address**

Same As Mailing Address

Contact:  
Line 1:  
Line 2:  
Line 3:  
City:  
Province/State:  
Country:  
Postal/ZIP Code:  
Phone 1:  
Phone 2:  
Fax:

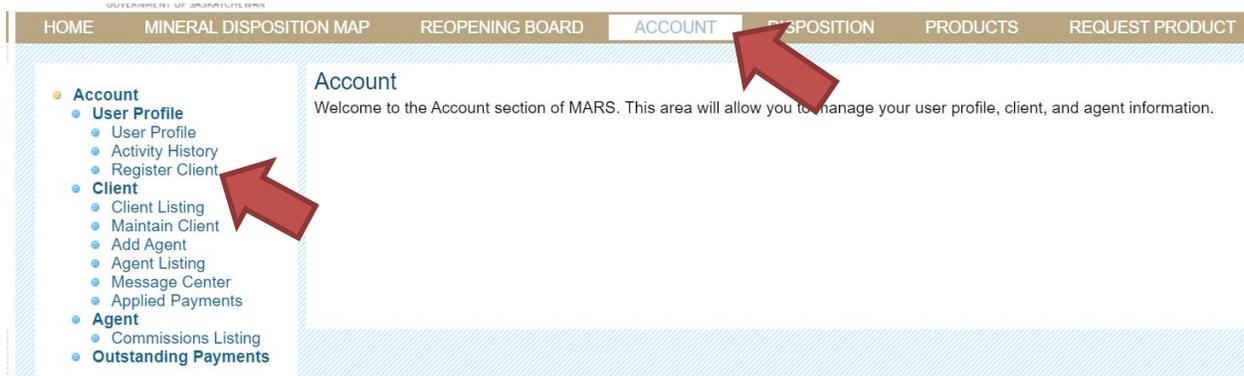
[\*] = Required field

 Register Client Data Cancel

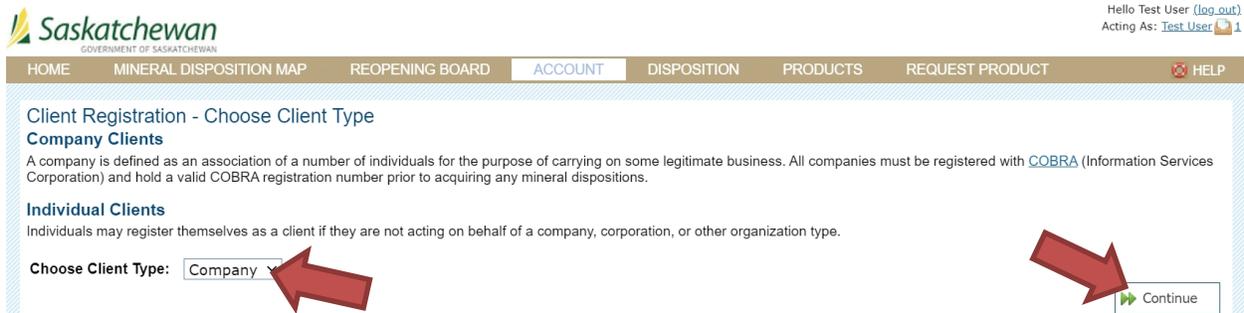
7. Now that you are a client you can apply for claims, submit work assessment and manage your claims (e.g. divisions, transfers, deficiency deposits, etc.)

## TO SET YOURSELF UP AS A “CLIENT” – AS A “COMPANY”

1. Sign into MARS
2. Click the “Account tab” at the top of the screen
3. On the left hand side click “Register Client”



- a. Change the drop down selection to “Company”



4. Add the following information to set yourself up as a company client – **IT IS MANDATORY THAT THIS INFORMATION IS KEPT UP TO DATE.** MARS frequently emails pertinent information regarding your claims.
  - a. Company name
  - b. COBRA number - This is **Mandatory** and is applied for through ISC 1-866-275-4721 or [www.isc.ca](http://www.isc.ca)
  - c. Contact Name
  - d. Mailing address
  - e. Phone number
  - f. Any field with a red \* is mandatory

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION PRODUCTS HELP

### Client Registration - Enter Client Details

Type: Company Phone 1: \*

Company Name: \* Phone 2: \*

COBRA Number: \* Fax: \*

Default Client:

**Mailing Address**

Contact: \*

Line 1: \*

Line 2:

Line 3:

City: \*

Province/State: \*

Country: \*

Postal/ZIP Code: \*

Phone 1:

Phone 2:

Fax:

**Billing Address**

Same As Mailing Address

Contact:

Line 1:

Line 2:

Line 3:

City:

Province/State:

Country:

Postal/ZIP Code:

Phone 1:

Phone 2:

Fax:

(\*) = Required field

Register Client Data Cancel

5. Click "Register Client Data"
6. Now that you are a client you can apply for claims, submit work assessment and manage your claims (e.g. divisions, transfers, deficiency deposits, etc.)

**Client Registered**

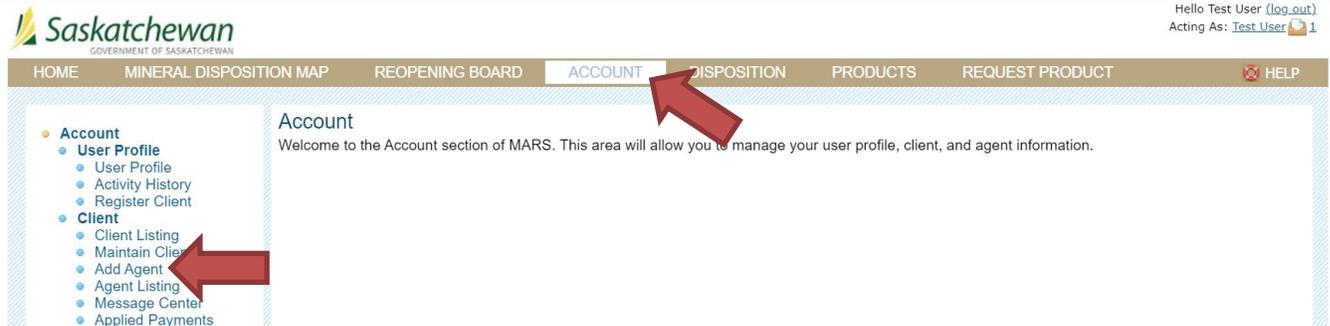
This is an AUTOMATED response from the Mineral Administration Registry Saskatchewan (MARS) System. Melisa Mae Lazar has been added to your account as a client. The client id number is 2039. You may now access the disposition services offered by MARS. For your records, the transaction number for this action is '0000000004713'. PLEASE DO NOT REPLY TO THIS AUTOMATED EMAIL. If you have any questions, please contact the MARS Help Desk at 306-767-9030 or MARS@gov.sk.ca. Thank you, MARS Administrator Mineral Administration Registry Saskatchewan Ministry of the Economy.

Continue

7. Click "Continue" this will take you back to "User Profile Management" page

## ADDING AN AGENT

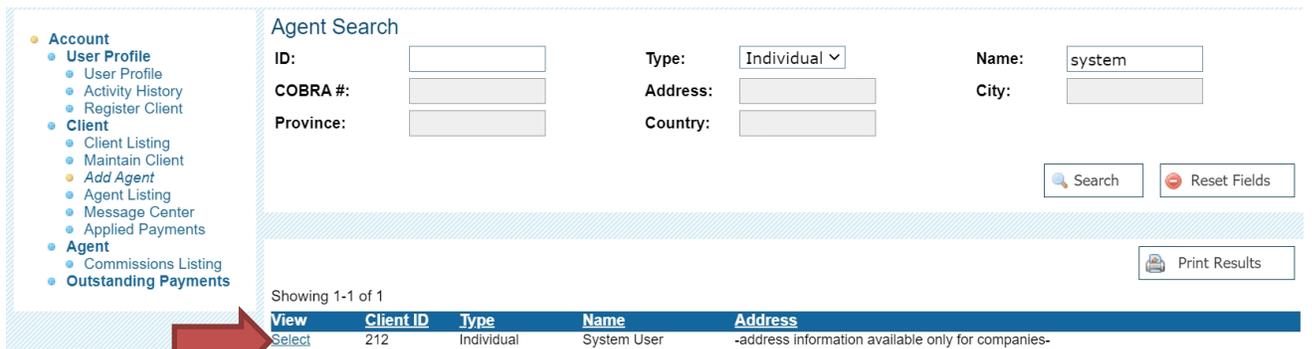
1. Sign into MARS
2. Click on the “Account Tab”
3. On the left hand side select “Add Agent”



4. You can select from any of the clients in MARS to act on your behalf. You can narrow your search with the fields provided
  - a. ID
  - b. Name
  - c. COBRA #
  - d. Etc.
5. Click “Search”. The registered clients will be displayed



6. Click the underscored “Select”



7. After selecting the agent, on next page click “Continue”. MARS will then send an email notification to the selected client requesting agency. There is a 10-day limit on the request being accepted.

**Verify Agent**  
Please review the information below to ensure the client you have chosen is the one that you wish to designate as your agent. If you are satisfied with this information, press the 'Continue' button.

**ID:** 212  
**Type:** Individual  
**First Name:** System  
**Middle Name:**  
**Last Name:** User

[Continue](#) [Cancel](#)

8. Once the agency has been accepted you can then configure the agent’s permissions. (i.e. acquisitions, submitting assessment work, transfers, divisions, etc.)
9. This also is where you can select what dispositions they have access to.

## How to Accept an Agent Request

1. Sign into MARS
2. Click on “Account” tab

Government of Saskatchewan  
Hello System User ([log out](#))  
Acting As: System User

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION PRODUCTS REQUEST PRODUCT

Welcome to MARS

You have 1 client request.

**Mineral Disposition Map**  
Explore the current Mineral Disposition Map.  
[Explore Map](#)

**Keep Your Profile Up To Date**  
Has your email address changed? Use the '[User Profile](#)' section to keep it up to date.  
Has your client information changed? Use the '[Client](#)' section to ensure your

3. Click on “Message Center”

HOME MINERAL DISPOSITION

- Account
  - User Profile
  - Activity History
  - Register Client
- Client
  - Client Listing
  - Maintain Client
  - Add Agent
  - Agent Listing
  - Message Center
  - Applied Payments
- Agent
  - Commissions Listing
- Outstanding Payments

- In the Client Center you will see you have a “Pending Agent Commission Request”. Click on the link.

### Accept or Reject Agent Request

System User has been requested to work as an agent on behalf of the client: Test User. Please review the detailed client information below and choose the 'Accept' or 'Reject' options that follow.

<b>ID:</b>	2046	<b>Phone 1:</b>	
<b>Type:</b>	Individual	<b>Phone 2:</b>	
<b>First Name:</b>	Test	<b>Fax:</b>	
<b>Middle Name:</b>			
<b>Last Name:</b>	User		

- This will take you the “Accept or Reject Agent Request” screen.



- Click on “Accept” or “Reject”

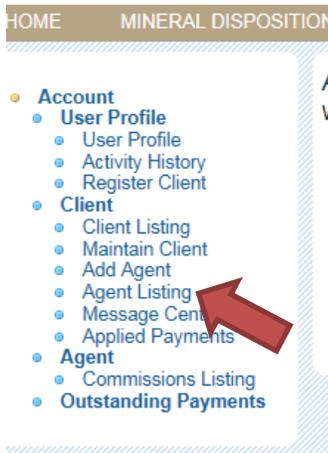
- This will take you to the “Agent Request Accepted” or “Rejected” screen
- An automatic email will be sent notifying the Client that the agent has “accepted” or “rejected” the agency

## How to Assign Permissions

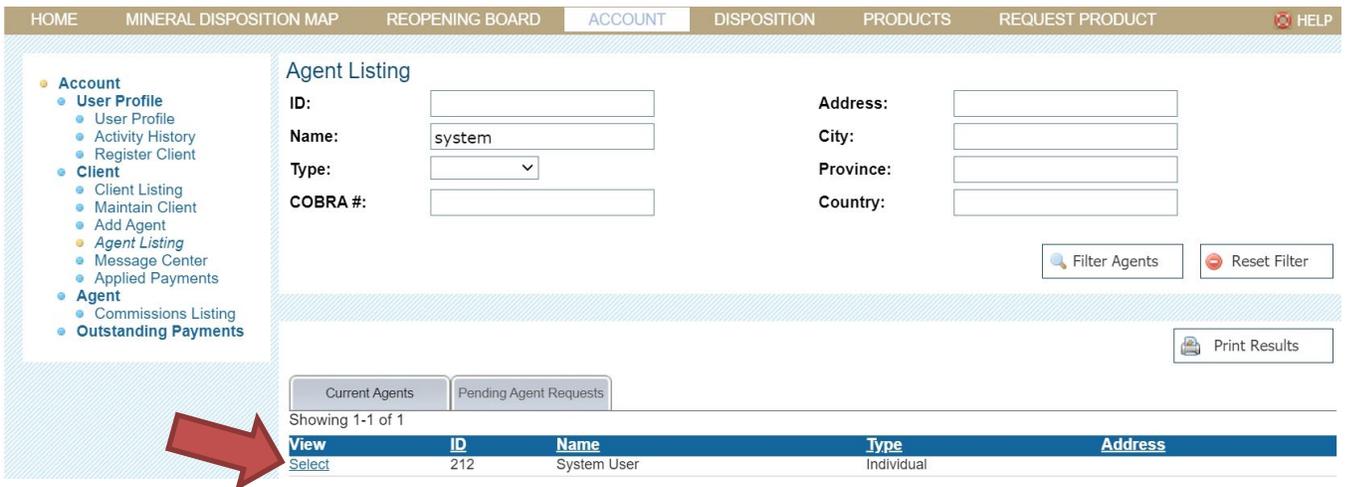
1. Sign in to MARS



2. Click on the "Account" tab



3. Click on the "Agent Listing"



4. Click "Select" the "Agent" you wish

Manage Agent Permissions

Modifying permissions for agent: Vivian Bohn

Remove Agent

Global Permissions

Save Changes Cancel

Client Deputy	<input type="checkbox"/>	Disposition Acquisition	<input type="checkbox"/>
Disposition Transfer Acceptance	<input type="checkbox"/>	Disposition Deficiency Financials	<input type="checkbox"/>
Disposition Transfer Initiate	<input type="checkbox"/>	Disposition Work Submissions	<input type="checkbox"/>
Disposition Surrender	<input type="checkbox"/>	Convert Permit To Claim	<input type="checkbox"/>
Convert Claim To Lease	<input type="checkbox"/>	Division - Claim	<input type="checkbox"/>
Division - Lease	<input type="checkbox"/>	Disposition Consolidation	<input type="checkbox"/>

Permissions by Disposition

Add a new disposition:

Print

No Permissions Found

5. Choose the permissions you would like to assign to your Agent. Once complete make sure you hit the **“Save Changes”** button
  - a. Client Deputy – Allows agent to set up new agents and their permissions on behalf of disposition holder
 

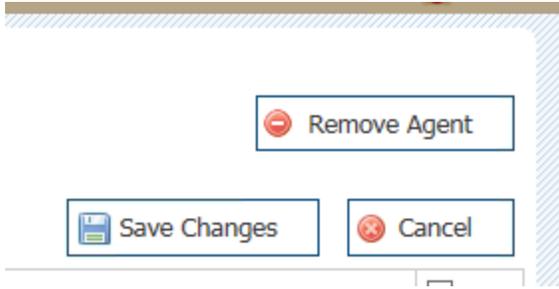
**NOTE:** An agent with “Client Deputy” permission can act on behalf of the holder when logging in with his/her own account. “Acting As” function is located at the upper right corner of the web page.

Hello Test User (log out)  
Acting As: System User

ACCOUNT    DISPOSITION    REQUEST PRODUCT    HELP

ARS. This area will allow you to manage your user profile, client, and agent information.

- b. Disposition Transfer Acceptance
- c. Disposition Transfer Initiate
- d. Disposition Surrender
- e. Convert Claim to Lease
- f. Division – Lease
- g. Disposition Acquisition
- h. Disposition Deficiency Financials
- i. Disposition Work Submissions
- j. Convert Permit to Claim
- k. Division – Claim
- l. Disposition Consolidation



6. This screen is also where you can remove an Agent from your account



7. You can also assign permissions by specific disposition numbers



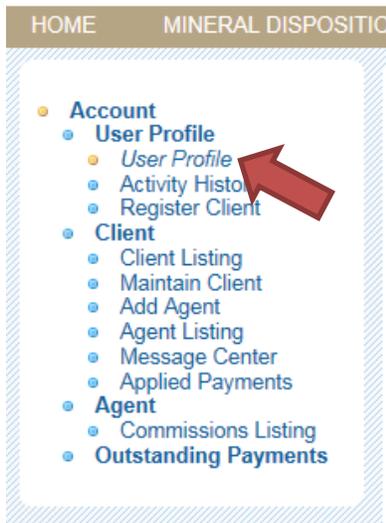
8. Once you hit save changes you will see a popup box letting you know the save was successful

## MARS ACCOUNT PASSWORD CHANGES

- Sign into MARS



- Click on the “Account” tab at the top



- Click on “User Profile” on the left hand side

### User Profile

Please use the form below to keep your user information up to date. You may also use this form to change your password and email address.

First Name:	<input type="text" value="Test"/>	*
Middle Name:	<input type="text"/>	
Last Name:	<input type="text" value="User"/>	*
Email:	<input type="text" value="Test.User@FAKEEMAIL.TEST"/> <a href="#">(Change Email Address)</a>	
Username:	<input type="text" value="testuser"/>	*
Password:	<input type="password" value="••••••••"/>	
Confirm Password:	<input type="password"/>	

*(leave password fields blank to keep current password setting)*

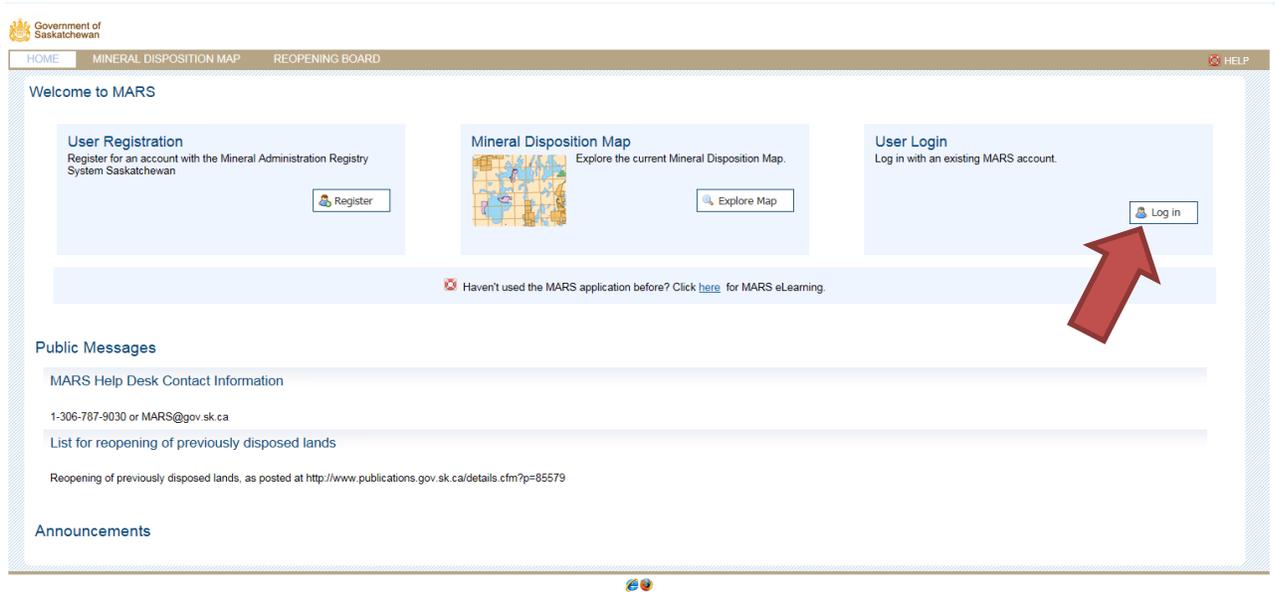
Reminder Question:	<input type="text" value="Select a question from the list or enter one below"/>	
	<input type="text" value="What is your favorite food?"/>	*
Reminder Answer:	<input type="text" value="FOOD"/>	*

(\*) = Required field

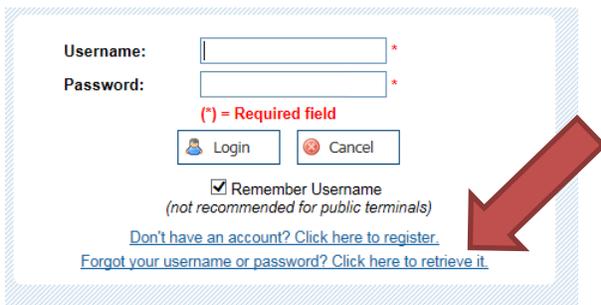


- You can edit your account information and change your User Name and Password from here.
- Click “Save” once you have completed the change

## MARS ACCOUNT PASSWORD RESET



- From the sign in page click “Log in”

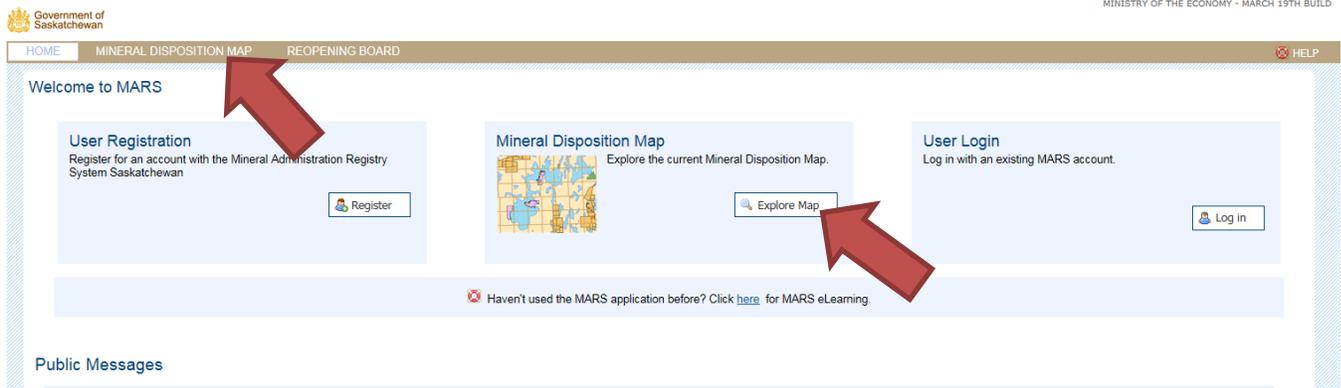


- Click on “Forgot Username or password”

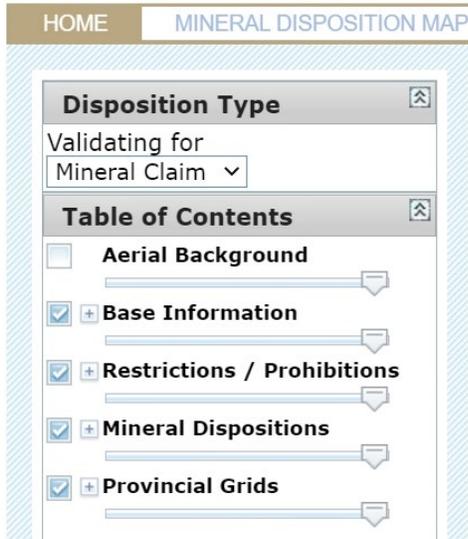


- You can retrieve your username by email
- Or reset your password with your username
- Click “OK”

## WHAT IS AND HOW TO USE THE MARS MINERAL DISPOSITION MAP



- This is the map of the province that contains:
  - Boundaries and features
    - i. Provincial boundary
  - Base information
    - i. Major cities
    - ii. Major water bodies
    - iii. Major rivers
    - iv. Main highways
  - Restrictions and Prohibitions
    - i. Parks
    - ii. Crown reserves
    - iii. Indian reserves
    - iv. Urban municipalities
    - v. Land claims
    - vi. Manual restrictions
  - Mineral dispositions
    - i. Reopening lands
    - ii. Active mineral dispositions
    - iii. Pending dispositions
    - iv. Lapsed features
  - Provincial Grids
    - i. NTS grid\_1:250k
    - ii. NTS grid\_1:50K
    - iii. Saskatchewan Grid
    - iv. Selection Grid



- If you click on the “+” sign it expands the legend.

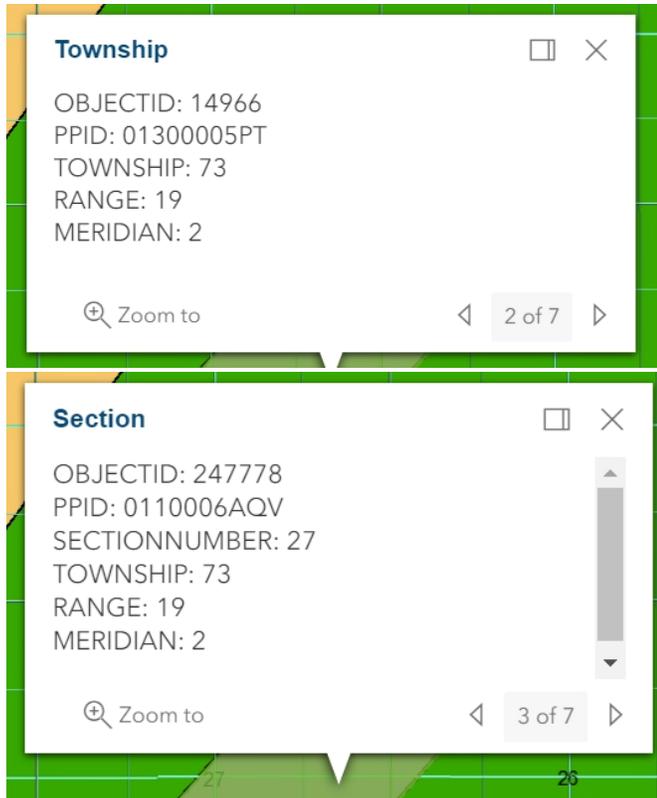
1. Navigation Tools – These tools are the same as in the Saskatchewan Geological Atlas (GeoAtlas)

### Mineral Disposition Map



- i. Zoom into the map to the disposition that you would like information on



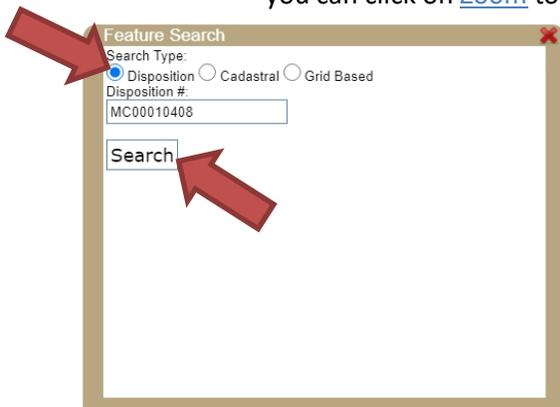


This will display the disposition number and other details of the disposition, including:

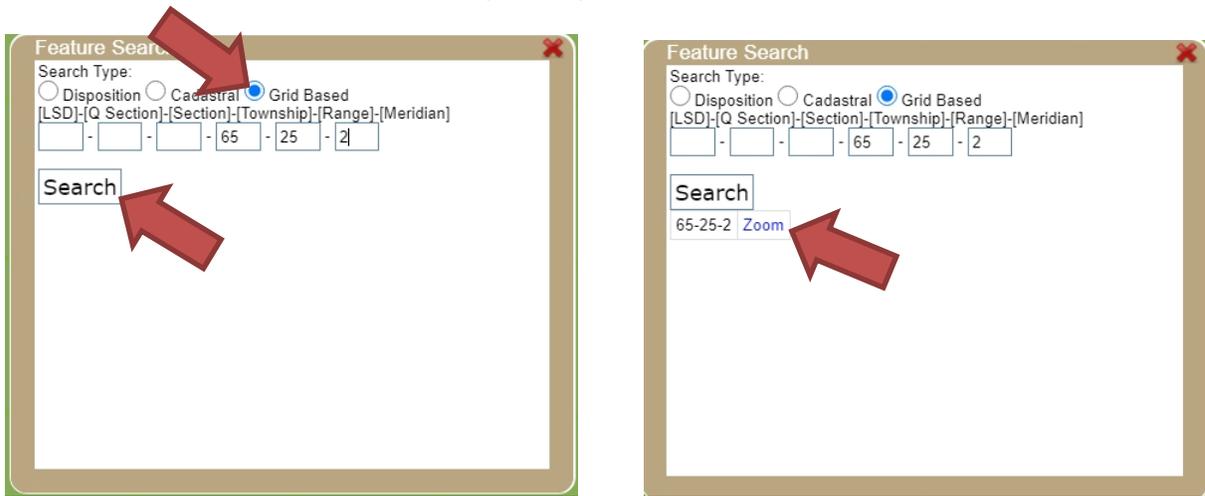
- i. Owner's name
- ii. Effective Date
- iii. Good Standing Date
- iv. Work awaiting approval
- v. Status
- vi. Section - Township – Range – Meridian



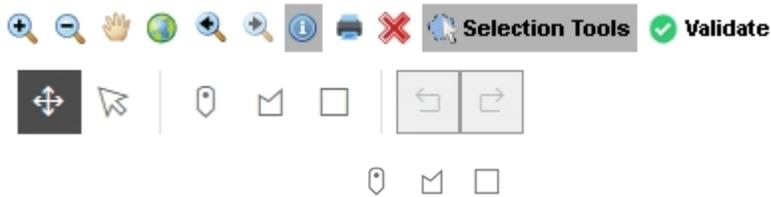
- i. Enter the disposition number, and click "Search". When the feature comes up you can click on [Zoom](#) to zoom to the disposition.



- ii. After clicking on “Grid Based”, enter the land location you are interested in then click “Search”. When the feature comes up with [Zoom](#), you can click on [Zoom](#) and it will zoom to your request.

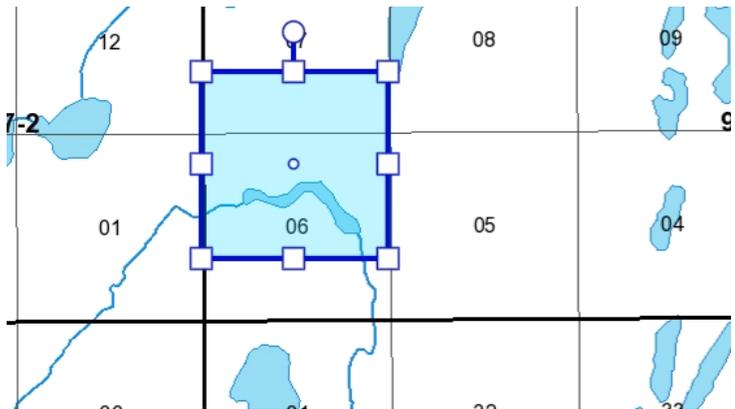
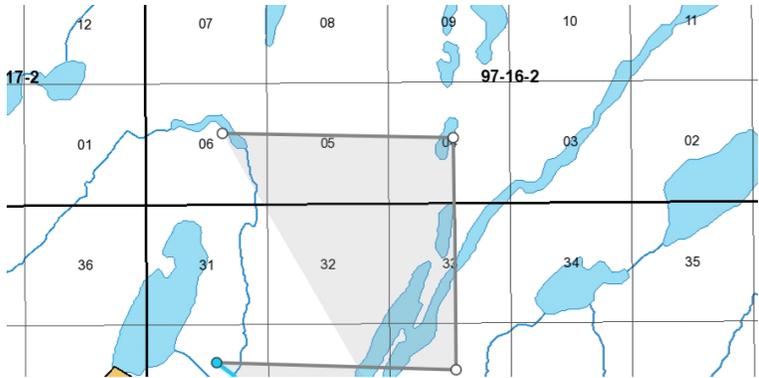


## 2. Selection Tools



- i.  Draw a point – This will select/highlight the LSD selected.





- Use  to delete the whole selection.

### Mineral Disposition Map



- Click on “Validate” when you are satisfied with your selection.

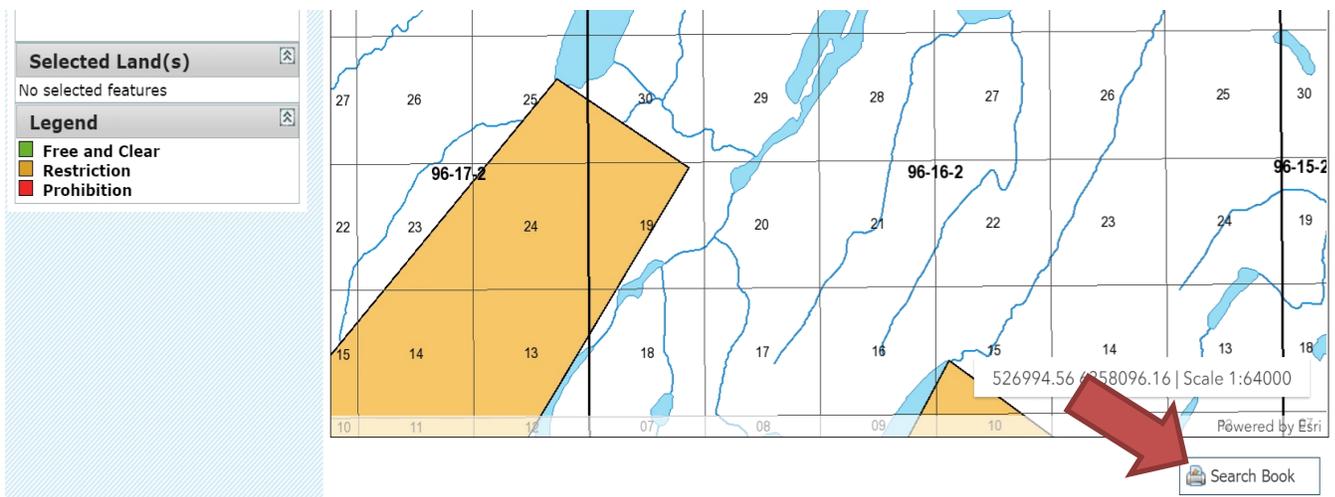
### Mineral Disposition Map



### 3. Legend

- a. Free and clear
  - i. Available for staking
- b. Restrictions
  - i. Not available for staking, this includes:
    1. Parks
    2. Crown reserves
    3. Indian reserves

- 4. Urban municipalities
  - 5. Land claims
  - 6. Manual restrictions
  - c. Prohibitions
    - i. Not available for staking
4. Search book button:
- a. This is updated nightly.
  - b. It is available in multiple formats, including CSV, MS Excel and PDF.  
  
NOTE: CSV format works best for use in a spreadsheet (e.g .MS Excel) after removing first 3 rows, which are above the column names.
  - c. It gives you most of the information that you would receive from a search abstract on any particular disposition, except that it covers all mineral dispositions in the province.  
  
NOTE: This is a large file and may take a few minutes to display.



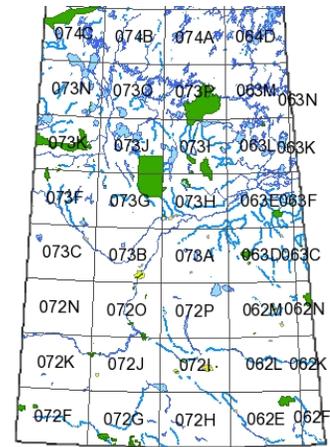
## REOPENING BOARD



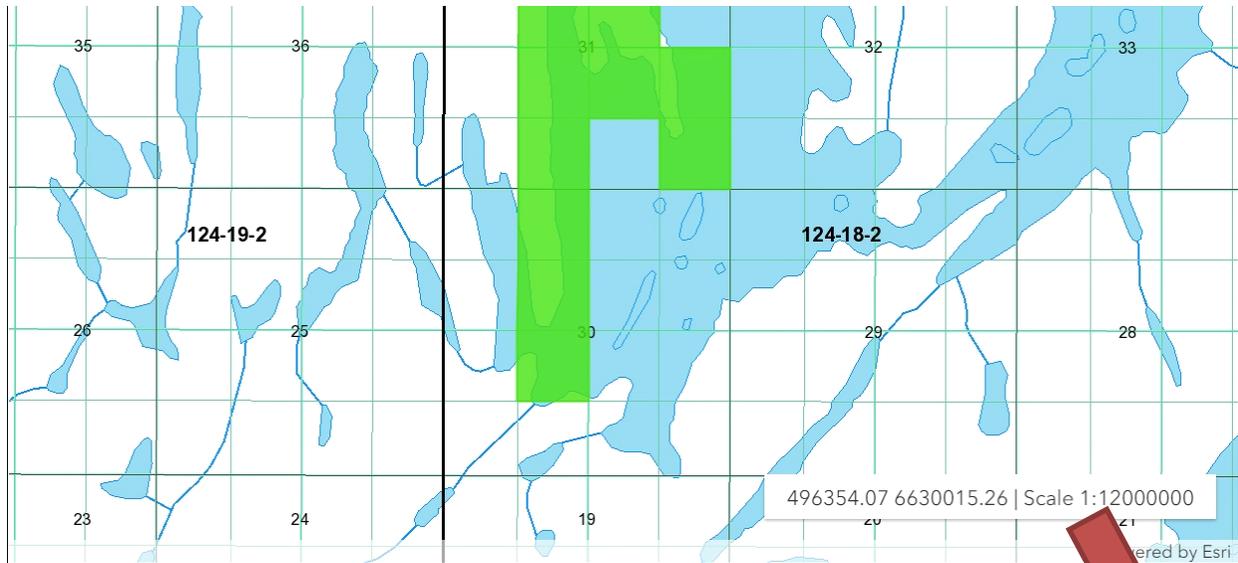
- From the home page or once you have signed in, click on the “Reopening Board” tab.

Reopening On:  
2/28/2021 10:00:00 AM

Items Reopening		
Item Reopening	Type	Posted On
<a href="#">S-108990</a>	Mineral Claim	2/4/2021
<a href="#">MC00004572</a>	Mineral Claim	2/4/2021
<a href="#">MC00004573</a>	Mineral Claim	2/4/2021
<a href="#">MC00004583</a>	Mineral Claim	2/4/2021
<a href="#">MC00004584</a>	Mineral Claim	2/4/2021
<a href="#">MC00004585</a>	Mineral Claim	2/4/2021
<a href="#">MC00004586</a>	Mineral Claim	2/4/2021
<a href="#">MC00004587</a>	Mineral Claim	2/4/2021
<a href="#">S-101807</a>	Mineral Claim	2/4/2021



- Clicking directly on any of the underscored dispositions will zoom you to the disposition on the map.



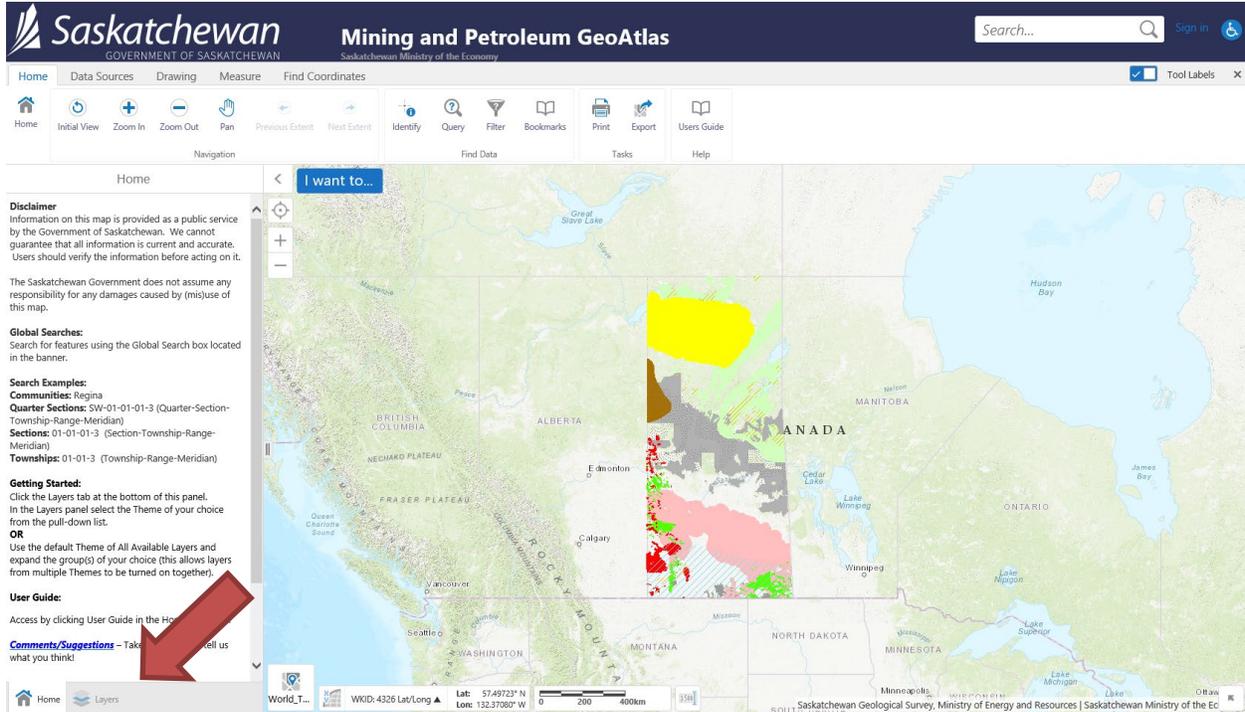
Now Viewing: MC00004572  
Administrative Notes: MC00004572

 Print

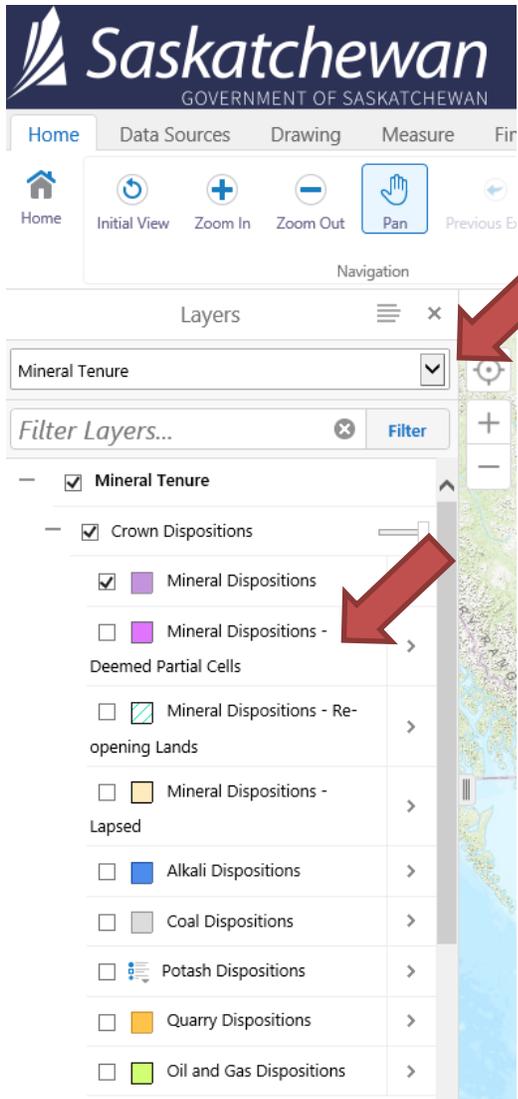
- The lapsed dispositions on the reopening board will show up as a turquoise colour.
- These dispositions will disappear from the map on the morning of the reopening.
  - KEEP TRACK OF THE LAND LOCATION THAT YOU ARE INTERESTED IN STAKING.
  - You can print the list of the dispositions being reopened. LAND LOCATIONS ARE NOT LISTED.
  - Dispositions to be reopened will continue to be displayed on the Mining and Petroleum GeoAtlas during the day of reopening.

## PARTIAL CELLS

- To view what partial cells have been deemed to a mineral disposition, you can use the GeoAtlas <https://gisappl.saskatchewan.ca/Html5Ext/index.html?viewer=GeoAtlas>



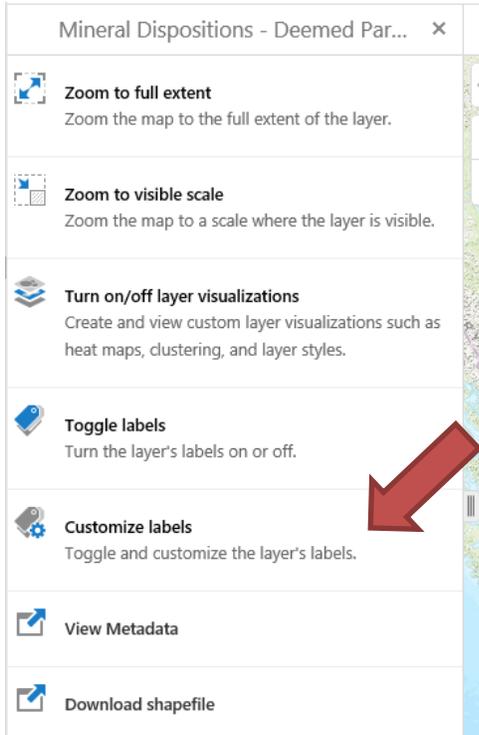
- Click on “Layers”



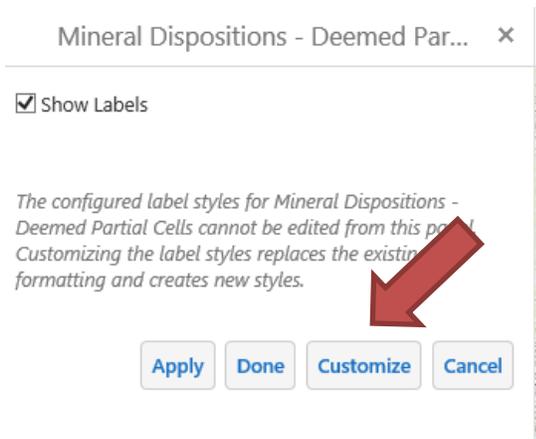
- Switch the drop down to “Mineral Tenure”
- Expand + “Crown Dispositions”
- Select “Mineral Dispositions – Deemed partial cells layer”

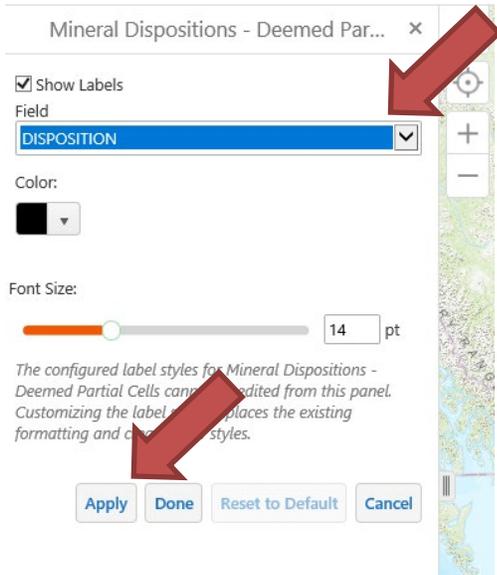


- Click on the “>”

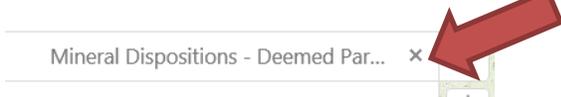


- Select “Customize labels”

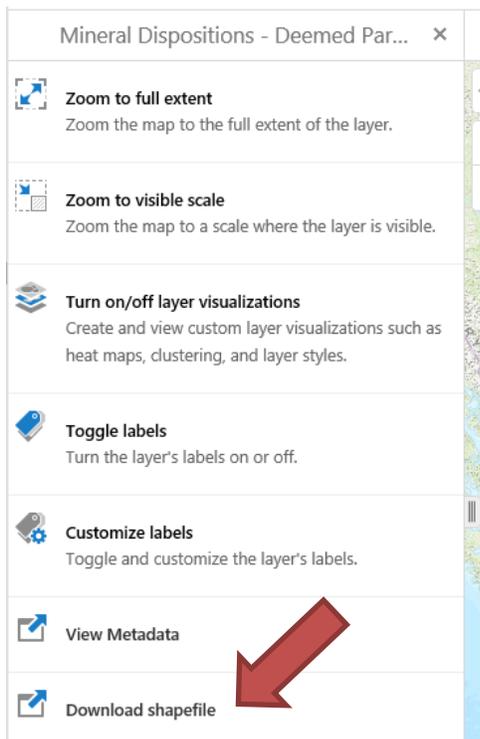
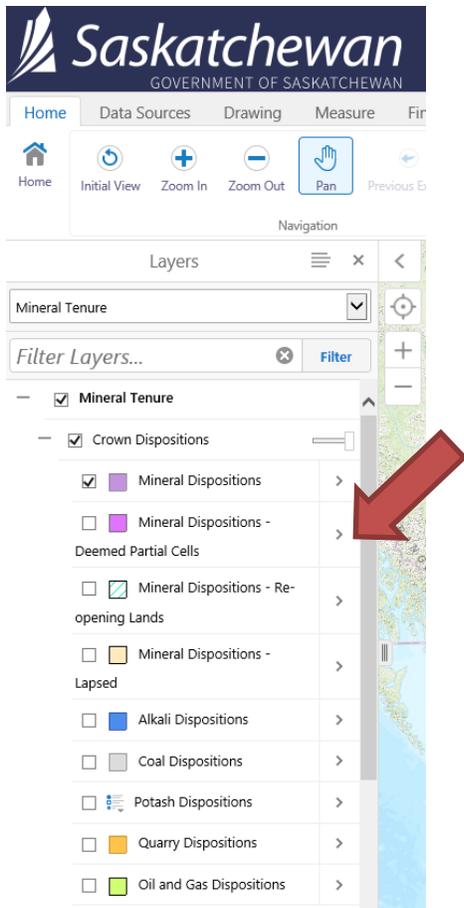


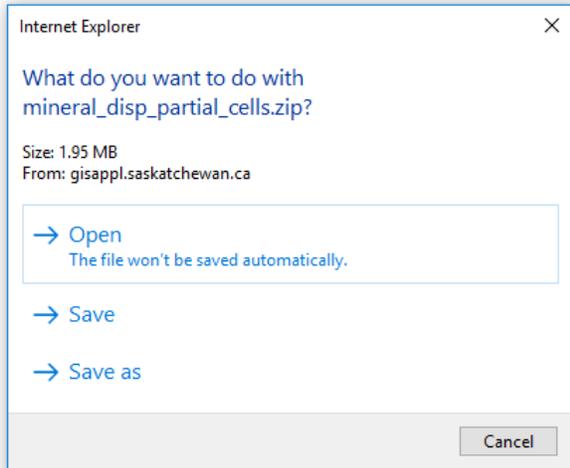


- Customize
  - Choose the field you would like to use as a label, such as Disposition
  - Click apply



- Click the “x” to leave the label screen
- You can download the deemed partial cells layer in ESRI shapefile format.

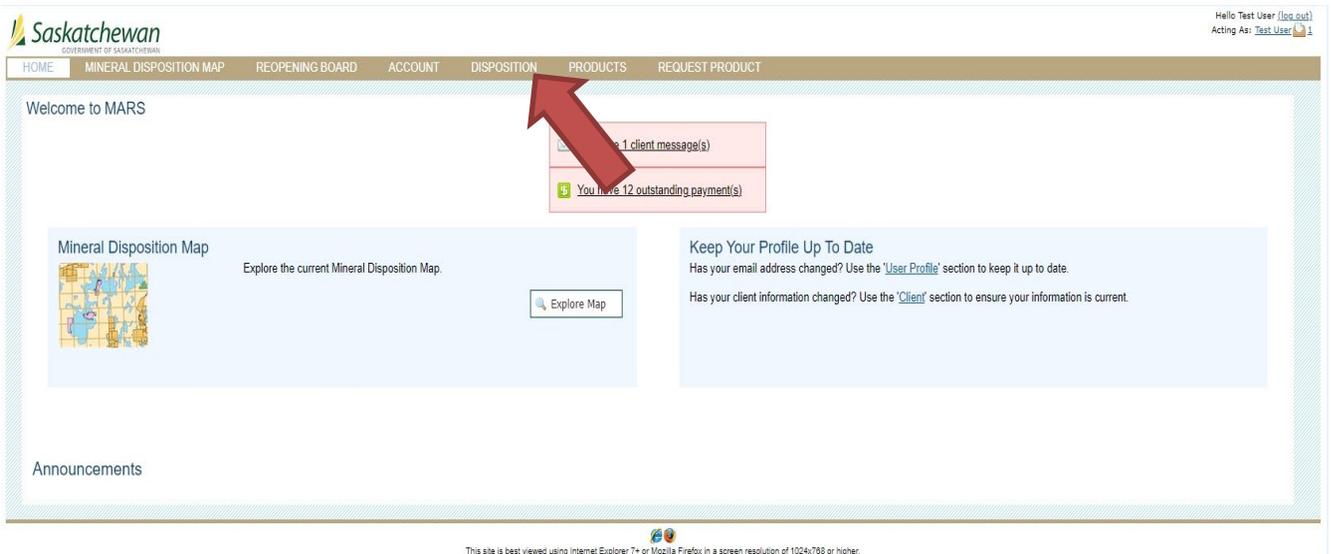




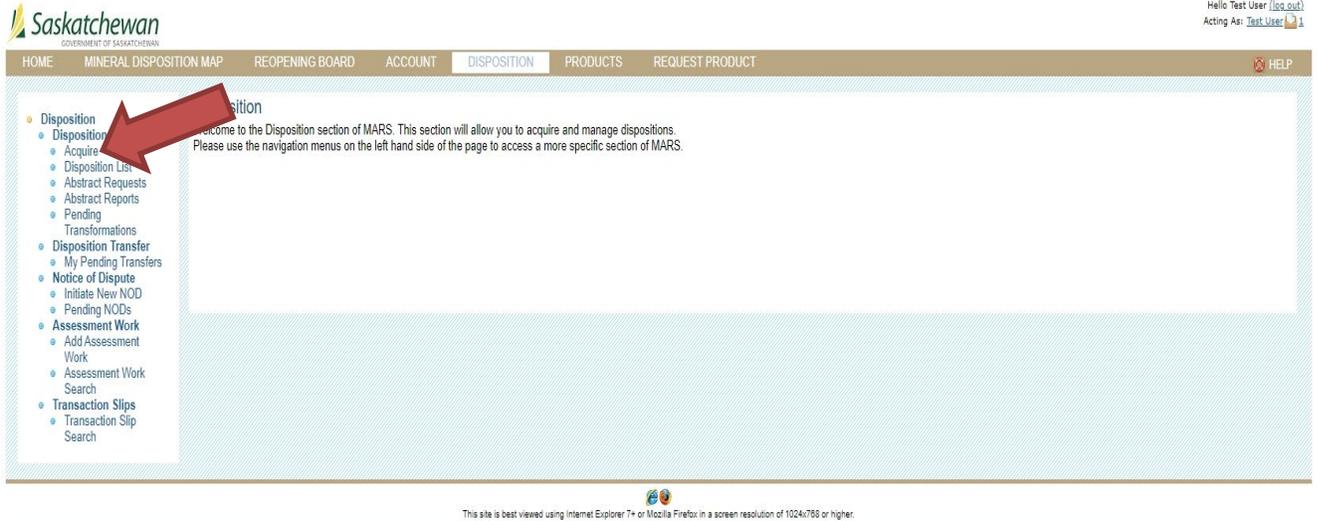
- Select the option you would like.

## HOW TO ACQUIRE A CLAIM

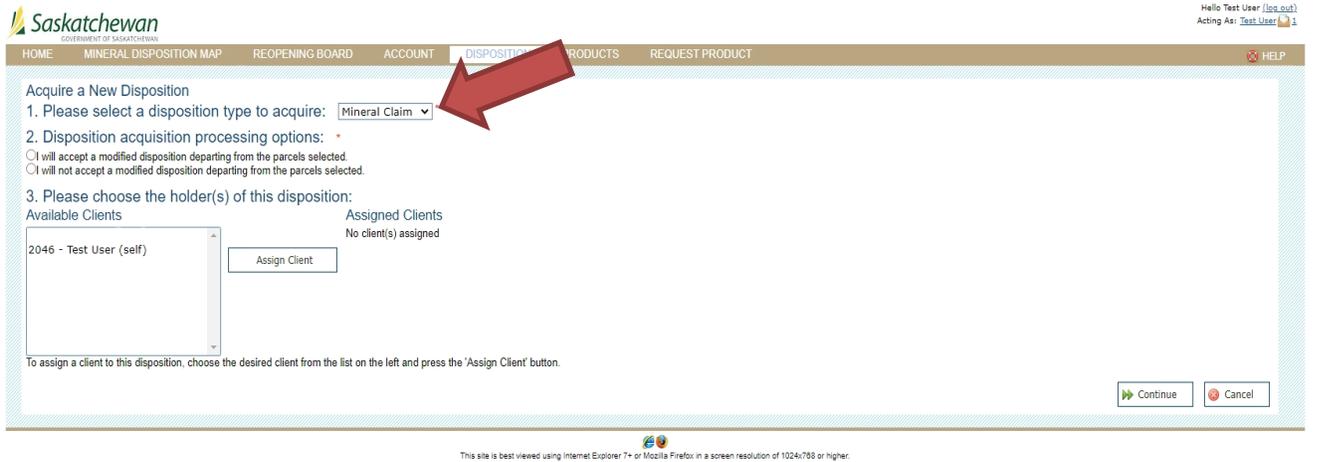
- Sign into MARS.
- Click the “Disposition” tab.



# MARS Client Help Manual



- Click "Acquire" on the left hand side of the page.



- Chose the type "Claim". Then select the option you wish for Disposition acquisition processing.



- Choose the holder or holders from the available clients.

- Click the “Assign Client”.

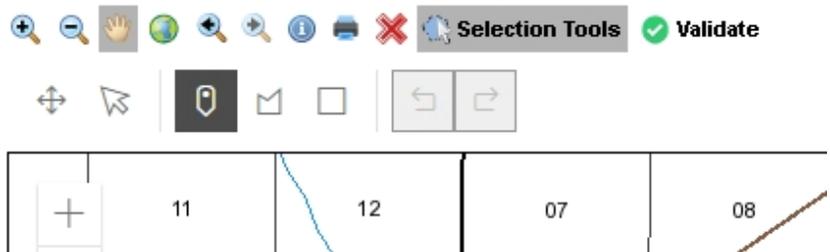


- Enter the percentage that each selected Client will own. These must add to 100%.
- Click “Continue”. This will bring up the map of the province.

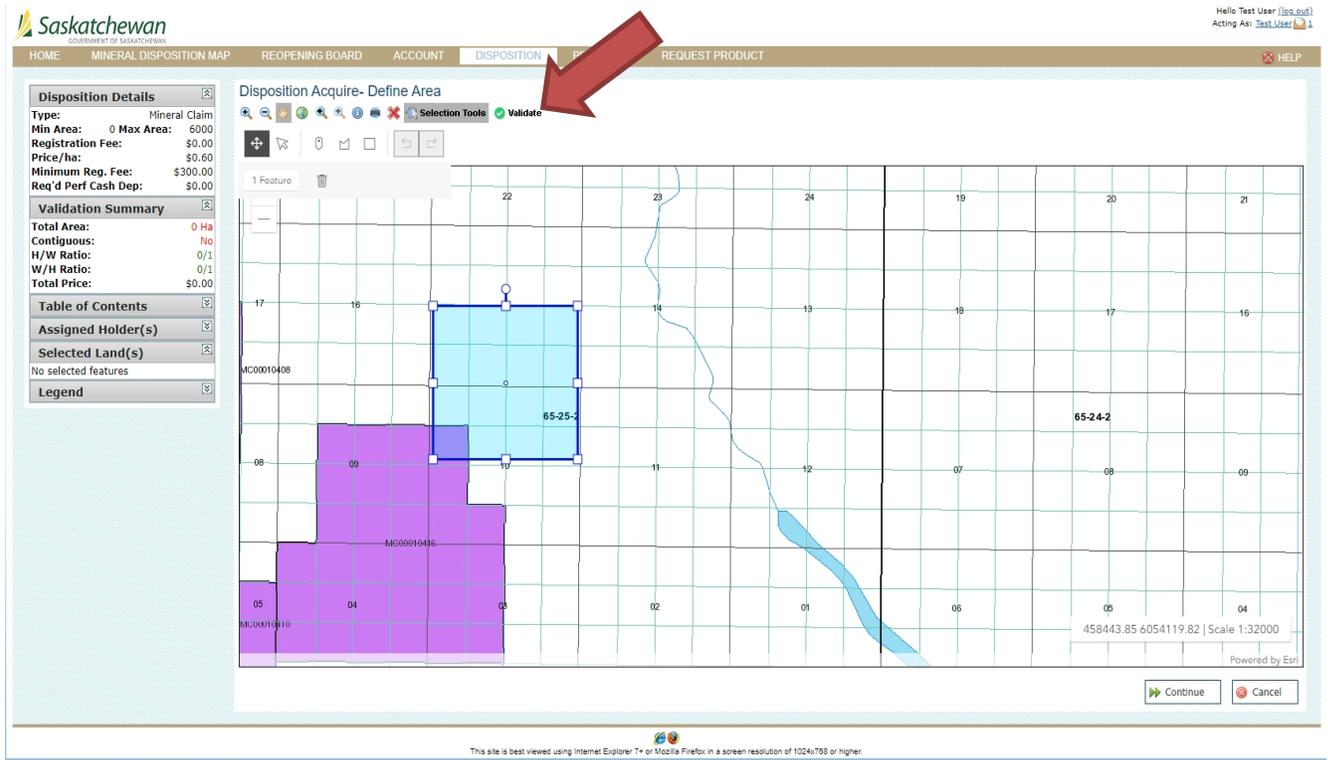
### Disposition Acquire- Define Area



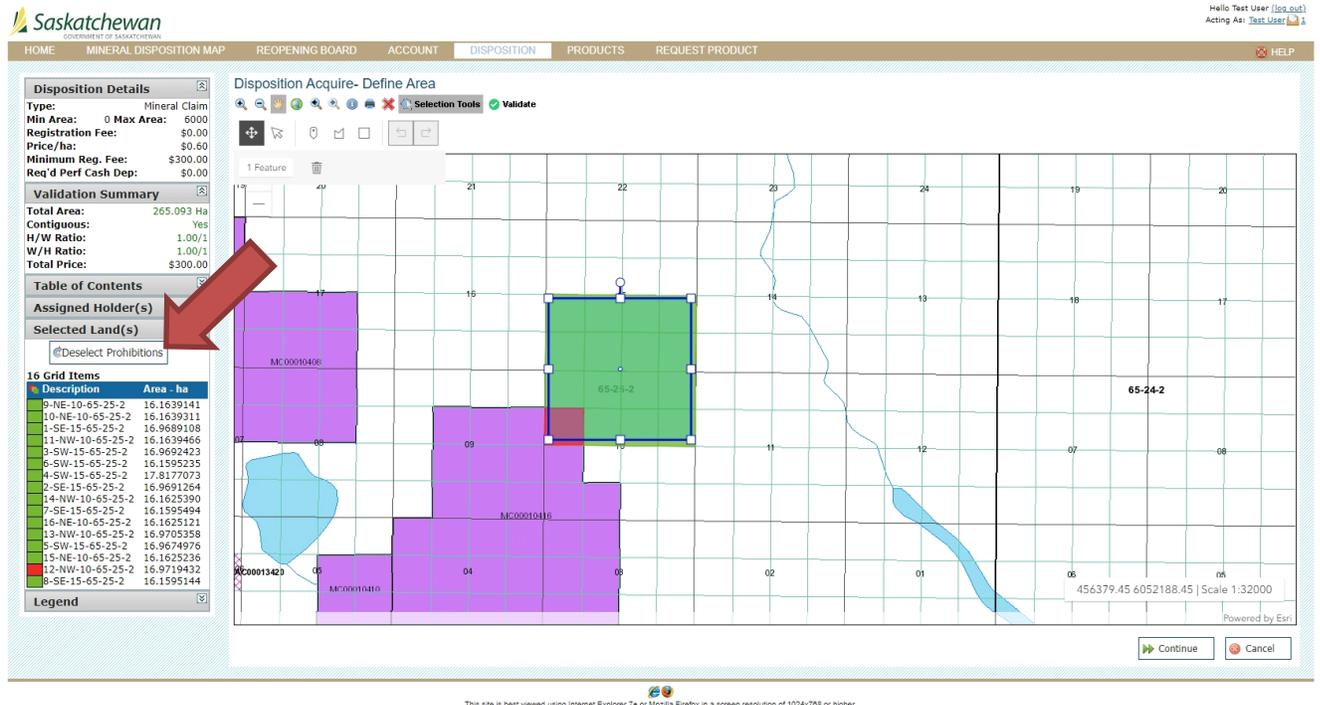
### Disposition Acquire- Define Area



- The selection tools will appear when you zoom into the map. Select the area you wish to acquire by choosing your desired selection tool to use among “draw a point”, “draw a polygon” and “draw a rectangle”.
  - a. TIP: to close off the freehand polygon area double click at the end of your selection.



- Click "Validate".



# MARS Client Help Manual

- If your selection includes prohibitions, you will see “red” areas on the map. These prohibitions will need to be deselected before continuing. You can do this by clicking “Deselect Prohibitions” on the left hand side of the page.

**Saskatchewan**  
Mineral Disposition Map

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT **DISPOSITION** PRODUCTS REQUEST PRODUCT HELP

Hello Test User (log out)  
Acting As: Test User

### Disposition Details

Type: Mineral Claim  
Min Area: 0 Max Area: 6000  
Registration Fee: \$0.00  
Price/ha: \$0.60  
Minimum Reg. Fee: \$300.00  
Req'd Perf Cash Dep: \$0.00

### Validation Summary

Total Area: 248.121 Ha  
Contiguous: Yes  
H/W Ratio: 1.00/1  
W/H Ratio: 1.00/1  
Total Price: \$300.00

### Table of Contents

Assigned Holder(s)  
Selected Land(s)  
15 Grid Items

Description	Area - ha
9-NE-10-65-25-2	16.1639141
10-NE-10-65-25-2	16.1639311
1-SE-15-65-25-2	16.9689108
11-NW-10-65-25-2	16.1639466
3-SW-15-65-25-2	16.9692423
6-SW-15-65-25-2	16.1595235
4-SW-15-65-25-2	17.8177073
2-SE-15-65-25-2	16.9691264
14-NW-10-65-25-2	16.1625390
7-SE-15-65-25-2	16.1595494
16-NE-10-65-25-2	16.1625121
13-NW-10-65-25-2	16.9705358
5-SW-15-65-25-2	16.9674976
15-NE-10-65-25-2	16.1625236
8-SE-15-65-25-2	16.1595144

Legend

Disposition Acquire- Define Area

1 Feature

Continue Cancel

This site is best viewed using Internet Explorer 7+ or Mozilla Firefox in a screen resolution of 1024x768 or higher.

- If the remaining selected area is what you desire, then use the “Continue” button at the bottom of the page.

**Saskatchewan**  
Mineral Disposition Map

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT **DISPOSITION** PRODUCTS REQUEST PRODUCT HELP

Hello Test User (log out)  
Acting As: Test User

### Disposition Type

Mineral Claim

### Assigned Holder(s)

ID	Client	% Held
2046	Test User (self)	100.000

### Validation Summary

Total Area: 248.121 Ha  
Total Price: \$300.00

### Legend

- Free and Clear
- Restriction
- Prohibition

Please confirm the disposition application has been filled out correctly before continuing.

Confirm Application Return to Selection

Selected Land(s)

Powered by Esri

## MARS Client Help Manual

- Click “Confirm Application”
- A pop up notification will appear asking if you wish to continue.

The screenshot shows the MARS Client interface with a confirmation dialog box. The dialog box contains the following text:

Are you sure that you want to submit this application?

When submitted, your selected land features will be locked and a payment must be arranged within 15 minutes. After this time has been exceeded and a payment has not been arranged, the lock will be released and will be selectable once again.

Buttons: Yes, Cancel

A red arrow points to the 'Yes' button.

- This screen gives the breakdown of your disposition.

The screenshot shows the 'Disposition Acquire - Payment Procedure' screen. The 'Payment Summary' section includes the following information:

Payment Type:	Disposition acquisition application
Application Number:	AC00013516
Disposition Type:	Mineral Claim
Owner Details:	Test User: 100.000%
Application Fee:	\$0.00
Registration Fee:	
Total Area:	248.121 Ha
Total Price/ha:	\$0.60
Per-Hectare Registration Fee:	\$148.87
Minimum Registration Fee:	\$300.00
Final Registration Fee:	\$300.00
Required Performance Cash Deposit:	No
Performance Cash Deposit:	\$0.00

The 'Payment Details' section shows:

Total Fees owing: \$300.00. Please specify your desired payment method below. All currency is in Canadian dollars.

Payment Method: \*

(\*) = Required field

Buttons: Make Payment, Cancel

A red arrow points to the 'Make Payment' button.

- Click “Make Payment”. The only payment type available is Credit Card.

You are making a payment of **\$1,315.64** via credit card. Please fill in **ALL** information below. All currency is in Canadian dollars.

<b>Credit Card Number:</b>	Card number
<b>Expiration Date:</b>	Expiry date
<b>CVV:</b>	CVV
<b>Name on Card:</b>	Cardholder Name
<b>Street:</b>	Street
<b>City:</b>	City
<b>Province/State:</b>	Province/State
<b>Country:</b>	Country
<b>Postal/ZIP Code:</b>	Postal/ZIP Code



Submit Payment	Cancel
----------------	--------

- Enter your Visa or Master card number, expiry date, CVV code (the 3-digit number on the back of your card) and other information.
- Click “Submit Payment”.

### The disposition application has been successfully recorded

You have successfully registered a disposition acquisition application (#AC00013528).

#### Payment Summary

<b>Application Number:</b>	AC00013528
<b>Disposition Type:</b>	Mineral Claim
<b>Owner Details:</b>	Test User: 100.000%
<b>Application Fee:</b>	\$0.00
<b>Total Area:</b>	2192.735 Ha
<b>Total Price/ha:</b>	\$0.60
<b>Registration Fee:</b>	\$1,315.64
<b>Minimum Registration Fee:</b>	\$300.00
<b>Required Performance Cash Deposit:</b>	No
<b>Performance Cash Deposit:</b>	\$0.00



#### Credit Card Payment Successful

Your credit card payment was processed successfully. **All currency is in Canadian dollars.** Below a receipt of your transaction has been provided. Please print this page for your records.

#### Payment Details

<b>Order ID:</b>	MARSDevelopmentISC-260421020320489
<b>Transaction Slip #:</b>	00000000091428
<b>Merchant Transaction #:</b>	e91c0438-07d3-4302-8df1-8bc670f2cf90
<b>Total:</b>	\$1,315.64
<b>Item/Service:</b>	Disposition Acquisition Application: AC00013528
<b>Buyer:</b>	Tester
<b>Timestamp:</b>	04/26/2021 02:03:58.490 PM (Canada Central Standard Time)
<b>Gateway Response:</b>	Payment was successful.

A receipt has also been sent via email for your records.

- The last screen will give you “The disposition application has been successfully recorded”.
  - Take note of the application number (AC#####). If/when the MARS administrator approves your application it will become a mineral claim (MC#####).
  - An email from MARS will be sent to the client’s email address registered in MARS, with a receipt to confirm payment.
  - Upon approval MARS will send an email alerting you that your application has been converted to a claim or denied.
    - Note: The first year of your claim has no work requirements.

- Note: A claim will lapse without notice if there are insufficient work credits or if a deficiency deposit has not been made. We do not notify holders in advance that claims are about to lapse.

## How to Apply for a Claim in the Mineral Disposition Zone of Lac La Ronge Provincial Park

- Pursuant to section 10(1)(e) of *The Mineral Tenure Registry Regulations*, lands described in table 1 of the Appendix to the regulations may be available for staking.
- To apply for a claim in Lac La Ronge Provincial park you will need to complete the application form which can be downloaded from <https://www.saskatchewan.ca/business/agriculture-natural-resources-and-industry/mineral-exploration-and-mining/mineral-tenure/mineral-administration-registry-saskatchewan-mars>
  - Related Items: Special Application For Mineral Disposition Under Section 10 of The Mineral Tenure Registry Regulations

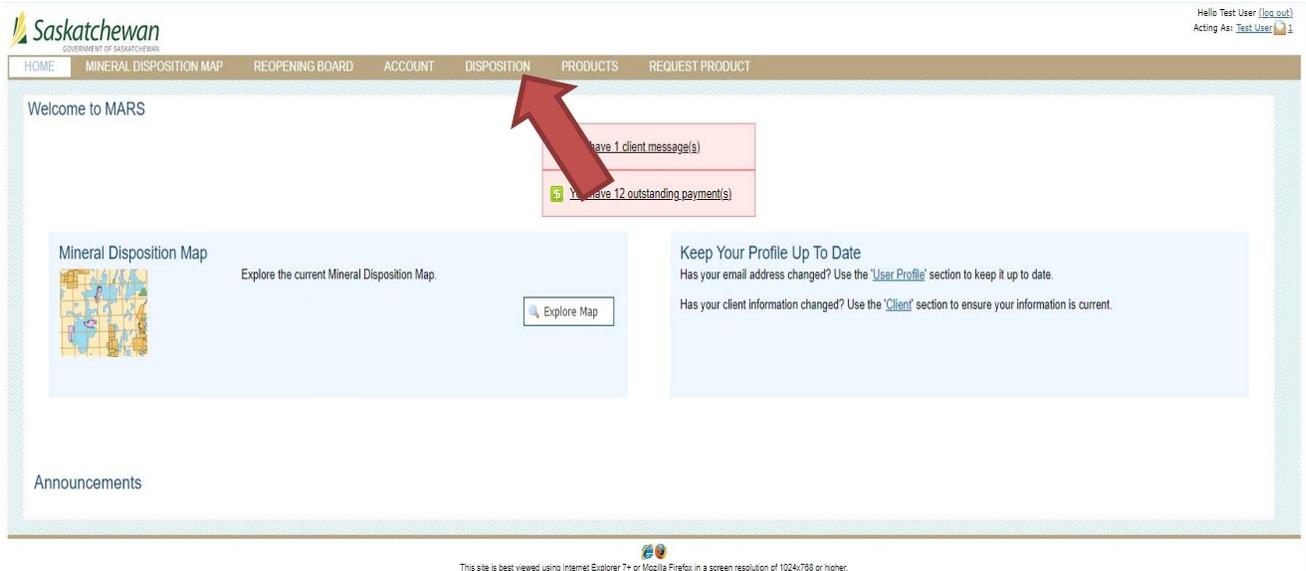
Direct Link:

<https://publications.saskatchewan.ca/api/v1/products/109308/formats/122819/download>

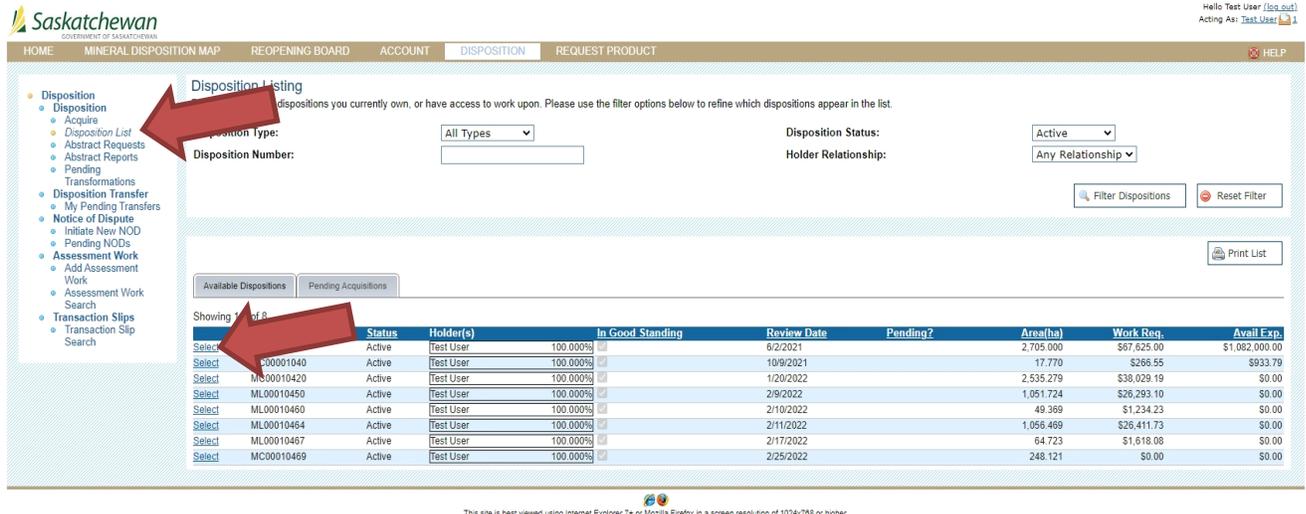
- Once your application is received and approved by the MARS administrator you will be notified of your new Mineral Claim by an email through MARS.

## HOW TO TRANSFORM YOUR CLAIM

- Sign into MARS



- Click the “Disposition” tab at the top of the screen.



- Click on “Disposition List” on the left hand side.
- Click on “Select” beside the disposition you wish to transform.

- When the disposition page comes up, look on the left hand side of the page and click “Transform” this will open up the menu for self-serve options.
  - Divide
  - Surrender
  - Conversion
  - Transfer
  - Print Pending Transactions
- NOTE: You will be **unable** to edit any disposition that has Assessment work pending.
- NOTE: You will be **unable** to transform a claim that has not fulfilled its regulatory work requirements for the previous assessment work period (except for transfers).

## How to Divide a Claim

- Follow the beginning directions under HOW TO TRANSFORM A CLAIM.

- Click on the “Divide” option.
- Choose the selection tool you wish to use among “Draw a point”, Draw a polygon” or “Draw a rectangle” to select the area you would like to divide.

# MARS Client Help Manual



- In this case, “Draw a rectangle” was used.

**Disposition Details**

Disposition #: MC00010439  
Type: Mineral Claim  
Issued Date: 1/4/2021  
Effective Date: 12/1/2020  
Review Date: 12/1/2021  
Good Standing To: 3/1/2022  
Is Legacy: No  
Lapsable: Yes  
Agent: System User  
Work Requirements: \$1,737.99  
Avail. Work Credits: \$0.00  
Assessment Work Pending: No  
Min Area: 0.000  
Status: Active

**Assigned Holder(s)**

ID	Client	% Held
212	System User	100.000

**Application Details**

Application Fee: \$0.00  
Total area to divide: 115,866  
Cost per Hectare: \$0.00  
Minimum Fee: \$0.00  
Total Fee: \$0.00

**Resulting Features**

Claim #1  
Total Area: 115,866  
Contiguous: Yes  
H/W Ratio: 1.94/1 (6:1 max)  
W/H Ratio: 0.51/1 (6:1 max)

**Feature Details**

ID	Description	Area - ha
3	14-NW-35-126-01-	16.0901442
3	13-NW-35-126-01-	16.0901442

- Click “Validate”. After Validation, you will see the divided claims on the “Resulting Features” located on the lower left hand of page.
- Once you are happy with your division. Click “Continue”.

**Disposition Details**

Disposition #: MC00010439  
Type: Mineral Claim  
Issued Date: 1/4/2021  
Effective Date: 12/1/2020  
Review Date: 12/1/2021  
Good Standing To: 3/1/2022  
Is Legacy: No  
Lapsable: Yes  
Agent: System User  
Work Requirements: \$1,737.99  
Avail. Work Credits: \$0.00  
Assessment Work Pending: No  
Min Area: 0.000  
Status: Active

**Assigned Holder(s)**

ID	Client	% Held
212	System User	100.000

**Application Details**

Application Fee: \$0.00  
Total area to divide: 115,866  
Cost per Hectare: \$0.00  
Minimum Fee: \$0.00  
Total Fee: \$0.00

**Resulting Features**

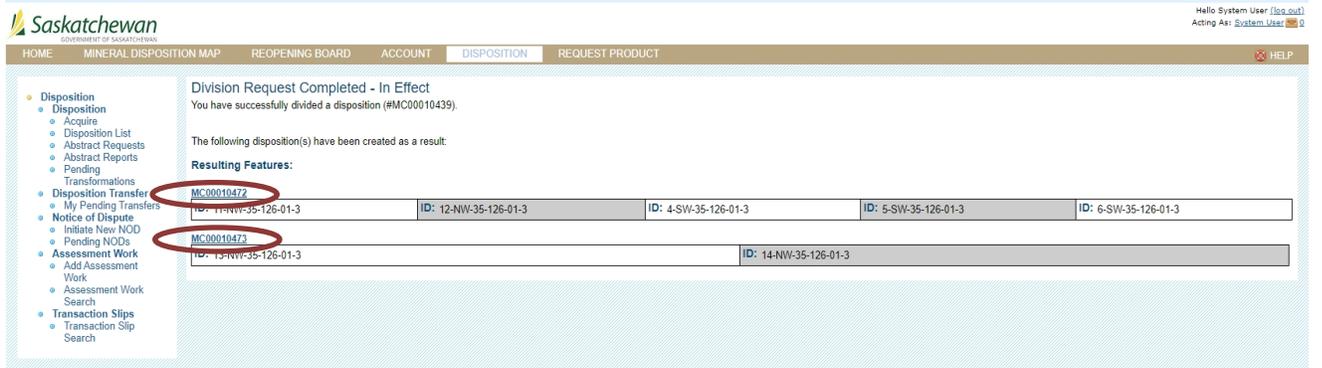
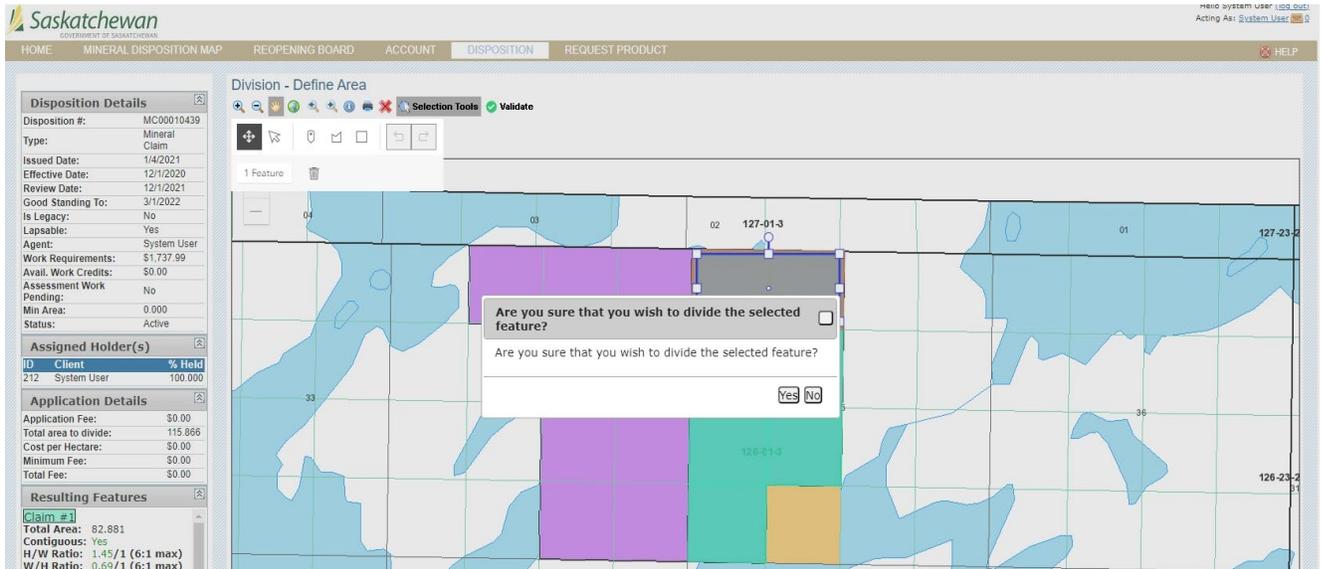
Claim #1  
Total Area: 82,881  
Contiguous: Yes  
H/W Ratio: 1.45/1 (6:1 max)  
W/H Ratio: 0.69/1 (6:1 max)  
Fee: \$0.00

Claim #2  
Total Area: 32,985  
Contiguous: Yes  
H/W Ratio: 0.50/1 (6:1 max)

**Feature Details**

ID	Description	Area - ha
5	12-NW-35-126-01-	16.8965526

- A pop up question will ask you if you are sure about your selection. Click “Yes” if you would like to proceed.



- This will take you to a screen that lists all of the land locations that have been divided into new claims (you can scroll down to the second claim made is farther down on the screen).
- Your “disposition list” will now contain the new claims and the “original” claim will be automatically archived.

### How to Divide a Legacy Claim or Lease

- You will need to submit your request by email to [MARS@gov.sk.ca](mailto:MARS@gov.sk.ca).
- When the necessary work has been done you will be contacted.

## How to Surrender a Claim

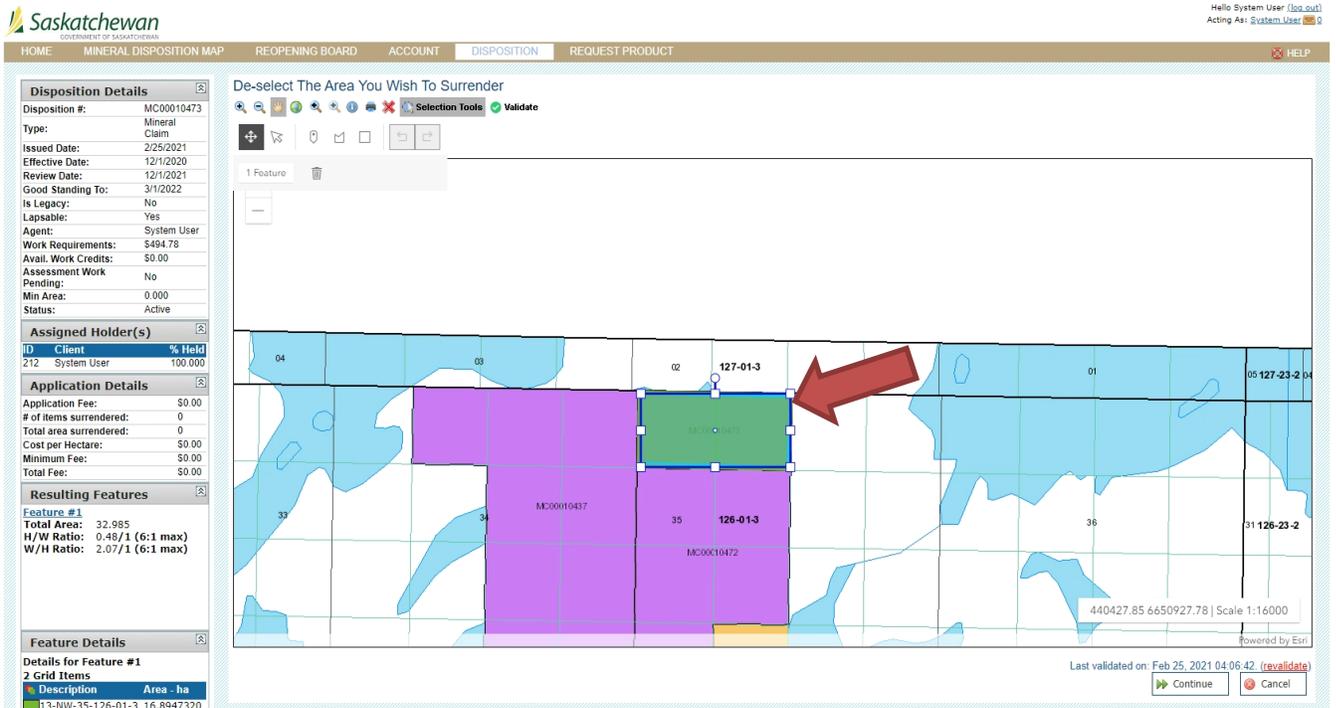
- Following the beginning directions under HOW TO TRANSFORM A CLAIM.



- Click on the "Surrender" option.
- Choose the selection tool you wish to use among "Draw a point", "Draw a polygon" or "Draw a rectangle" to select the area you would like to surrender.



- In this case, "Draw a polygon" was used.



The screenshot shows the MARS web application interface. The top navigation bar includes "HOME", "MINERAL DISPOSITION MAP", "REOPENING BOARD", "ACCOUNT", "DISPOSITION", and "REQUEST PRODUCT". The user is logged in as "System User".

The main interface is titled "De-select The Area You Wish To Surrender". It features a map with a grid overlay. A red arrow points to a green polygon drawn around a claim area labeled "127-01-3".

On the left side, there are several panels:

- Disposition Details:** Disposition #: MC00010473, Type: Mineral Claim, Issued Date: 2/25/2021, Effective Date: 12/1/2020, Review Date: 12/1/2021, Good Standing To: 3/1/2022, Is Legacy: No, Lapsable: Yes, Agent: System User, Work Requirements: \$494.78, Avail. Work Credits: \$0.00, Assessment Work: No, Pending: No, Min Area: 0.000, Status: Active.
- Assigned Holder(s):** ID: 212, Client: System User, % Held: 100.000.
- Application Details:** Application Fee: \$0.00, # of Items surrendered: 0, Total area surrendered: 0, Cost per Hectare: \$0.00, Minimum Fee: \$0.00, Total Fee: \$0.00.
- Resulting Features:** Feature #1: Total Area: 32.985, H/W Ratio: 0.46/1 (6:1 max), W/H Ratio: 2.07/1 (6:1 max).
- Feature Details:** Details for Feature #1, 2 Grid Items: Description, Area - ha, 13-NW-35-126-01-3, 16.8947320.

At the bottom right, there is a "Validate" button and a "Continue" button. The status bar indicates "Last validated on: Feb 25, 2021 04:06:42 (revalidate)".

- Click "Validate".

**Disposition Details**

Disposition #: MC00010473  
 Type: Mineral Claim  
 Issued Date: 2/25/2021  
 Effective Date: 12/1/2020  
 Review Date: 12/1/2021  
 Good Standing To: 3/1/2022  
 Is Legacy: No  
 Lapsable: Yes  
 Agent: System User  
 Work Requirements: \$494.78  
 Avail. Work Credits: \$0.00  
 Assessment Work Pending: No  
 Min Area: 0.000  
 Status: Active

**Assigned Holder(s)**

ID	Client	% Held
212	System User	100.000

**Application Details**

Application Fee: \$0.00  
 # of Items surrendered: 2  
 Total area surrendered: 32.985  
 Cost per Hectare: \$0.00  
 Minimum Fee: \$0.00  
 Total Fee: \$0.00

**Resulting Features**

No resulting Feature.

**Feature Details**

No associated grid items.

De-select The Area You Wish To Surrender

Selection Tools: Validate

1 Feature

04 03 02 127-01-3 01 127-23-2

33 34 MC00010487 35 126-01-3 36 126-23-2

MC00010472

441393.05 6652426.38 | Scale 1:16000

Powered by Esri

Last validated on: Feb 25, 2021 04:06:42 (revalidate)

Continue Cancel

- Once Validated, you will see that the selected area you wish to surrender shows color “red”.
- Once you are satisfied with your selection click “Continue”.

The surrender has been successfully processed

You have successfully surrendered a disposition (#MC00010473).  
 The following disposition(s) have been created as a result: [No Resulting Features].

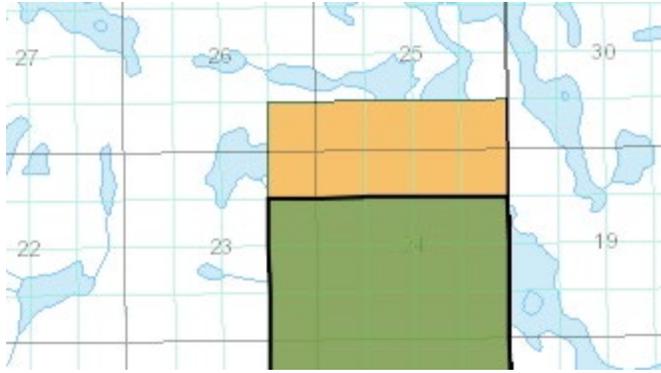
**Surrender Details:**

ID: 13-NW-35-126-01-3	ID: 14-NW-35-126-01-3
-----------------------	-----------------------

Disposition

- Disposition
  - Acquire
  - Disposition List
  - Abstract Requests
  - Abstract Reports
  - Pending Transformations
  - Disposition Transfer
    - My Pending Transfers
  - Notice of Dispute
    - Initiate New NOD
    - Pending NODs
  - Assessment Work
    - Add Assessment Work
    - Assessment Work Search
  - Transaction Slips
    - Transaction Slip Search

- This will bring up a screen showing that the surrender has been successfully processed.
- The surrender application is automatically approved when requirements met.



- The surrendered portion of your claim will be yellow on the map and will be put into a MARS reopening at a later date.

### How to Convert from a Legacy Claim to Lease

- You will need to send in a request to the MARS Help desk [MARS@gov.sk.ca](mailto:MARS@gov.sk.ca).
- The requestor needs to have signing authority from the company to request a conversion from lease to claim and must submit the required fee of \$250.00 per lease with the application.
- When your request has been processed by a MARS administrator, you will receive an email from MARS that the conversion is complete.

### How to Convert from Lease to Claim

- You will need to send in a request to the MARS Help desk [MARS@gov.sk.ca](mailto:MARS@gov.sk.ca).
- The requestor needs to have signing authority from the company to request a conversion from lease to claim, there is no required fee.
- When your request has been processed by a MARS administrator you will receive an email from MARS that the conversion is complete.

### How to Transfer a Claim or Lease

- Follow the earlier directions under HOW TO TRANSFORM A CLAIM.



- Click "Transfer" on list of Transform.

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION REQUEST PRODUCT HELP

Hello Test User (log out)  
 Acting As: Test User

Select Owner to Transfer From  
 Assigned Clients For Disposition #ML00010467

Client	% Held	% Pending	Transfer
Test User	100.000	0.000	Transfer

Cancel

- Click “Transfer”.
- This will bring up the “Select Owner to Transfer to” page.

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION REQUEST PRODUCT HELP

Hello Test User (log out)  
 Acting As: Test User

Select Owner to Transfer To  
 Assigned Clients For Disposition #ML00010467

Client Name	% Held	% Pending	Fee per transfer	Percent Held
Test User	100.000	00.000		100.000
Total Fee: \$0.00				

Available Clients

ID:  Type: Individual  Name:   
 COBRA #:  Address:  City:   
 Province:  Country:

Search

Press search to find matching clients

Submit Cancel

- Search available clients
  - You can change the drop down to “Individual” or “Company”
  - You can search by:
    - MARS ID
    - Name
    - COBRA #
    - Address
    - City
    - Province
    - Country

# MARS Client Help Manual

SELECT OWNER TO TRANSFER TO  
Assigned Clients For Disposition #ML00010467

Client Name	% Held	% Pending	Fee per transfer	Percent Held
Test User	100.000	00.000		100.000
Total Fee: \$0.00				

Available Clients

ID:  Type: Individual

COBRA #:  Address:  Name: system

Province:  Country:  City:

Press search to find matching clients

Search

Submit Cancel

- You can enter in full or partial search criteria.
- Then click “Search” this will populate your options to choose from.

SELECT OWNER TO TRANSFER TO  
Assigned Clients For Disposition #ML00010467

Client Name	% Held	% Pending	Fee per transfer	Percent Held
Test User	100.000	00.000		100.000
Total Fee: \$0.00				

Available Clients

ID:  Type: Individual

COBRA #:  Address:  Name: system

Province:  Country:  City:

Showing 1-1 of 1

View	Client ID	Type	Name	Address
Select	212	Individual	System User	-address information available only for companies-

Search

Submit Cancel

- Click “Select” on the client that you have chosen.
- This will populate the box above and you can choose the percentage you wish to transfer.

SELECT OWNER TO TRANSFER TO  
Assigned Clients For Disposition #ML00010467

Client Name	% Held	% Pending	Fee per transfer	Percent Held
Test User	100.000	00.000		0.000
Remove	System User	00.000	\$0.00	100.000
Total Fee: \$0.00				

Available Clients

ID:  Type: Individual

COBRA #:  Address:  Name: system

Province:  Country:  City:

Showing 1-1 of 1

View	Client ID	Type	Name	Address
Select	212	Individual	System User	-address information available only for companies-

Search

Submit Cancel

- Click “Submit”

# MARS Client Help Manual

Selected Owner to Transfer To  
Assigned Clients For Disposition #ML00010467

Client Name	% Held	% Pending	Fee per transfer	Percent Held
Test User	100.000	00.000	0.000	0.000
Remove System User	00.000	00.000	\$0.00	100.000
Total Fee: \$0.00				

Available Clients

ID:  Type: Individual Name: system  
COBRA #:  Address:  City:   
Province:

Showing 1-1 of 1

View	Client ID	Type	Name
Select	212	Individual	System User

Confirm Submission?  
Are you sure you want to submit this Transfer Request?  
Yes No

Submit Cancel

- A pop up box will ask you if you are sure you want to transfer. Click “Yes” if you want to proceed.

Transfer Request Saved  
You have successfully submitted a transfer on disposition (#ML00010467).

- MARS will send an email to the transferee asking if they want to accept the transfer.
- When the transferee has accepted the transfer the application will go to the MARS administrator to be approved.

## How to Accept a Transfer of a Claim or Lease

- Sign into MARS

Welcome to MARS

You have 1 client message(s)

Mineral Disposition Map  
Explore the current Mineral Disposition Map.  
Explore Map

Keep Your Profile Up To Date  
Has your email address changed? Use the [User Profile](#) section to keep it up to date.  
Has your client information changed? Use the [Client](#) section to ensure your information is current.

Announcements

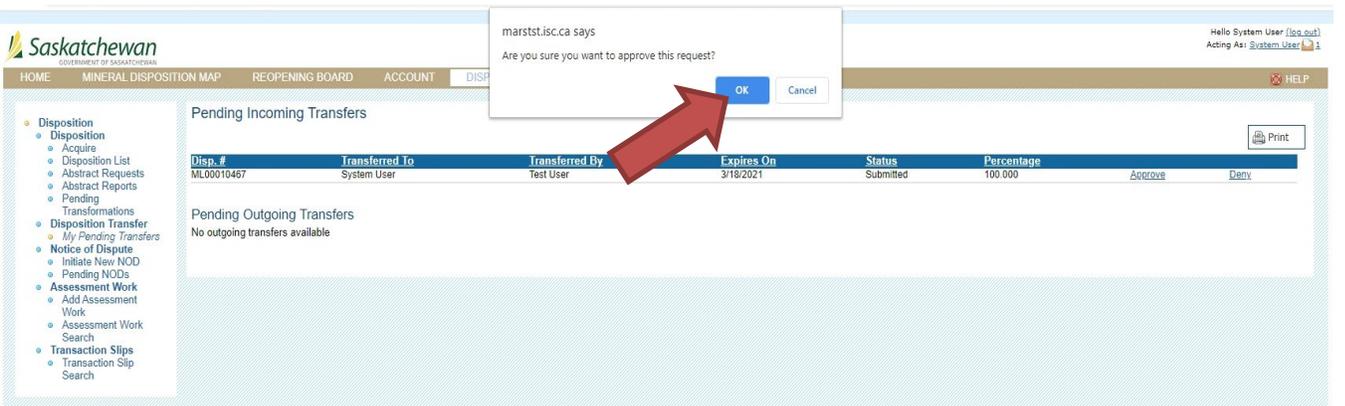
- If you have pending transfers, you will have “client messages”.



- Click on the “pending transfer request” link.



- Click on “Approve” or “Deny”.



- A pop up will appear. Click “OK” if you want to accept the transfer.

The screenshot shows the MARS Client Help Manual interface. At the top, there is a navigation bar with the following items: HOME, MINERAL DISPOSITION MAP, REOPENING BOARD, ACCOUNT, DISPOSITION, REQUEST PRODUCT, and HELP. The user is logged in as 'Hello System User' and is acting as 'System User'. The main content area is titled 'Pending Incoming Transfers' and contains a table with the following data:

Disp. #	Transferred To	Transferred By	Expires On	Status	Percentage	
ML00010467	System User	Test User	3/18/2021	Accepted By Transferee	100.000	Awaiting Admin

Below the table, there is a section for 'Pending Outgoing Transfers' which states 'No outgoing transfers available'. A red arrow points to the 'Awaiting Admin' status in the table.

- Once you have agreed, you will get a status of “Awaiting Admin”. Your transfer will have to be approved by the MARS administrator before the transfer will take effect.

## HOW TO APPLY FOR AN EXTENSION OF TIME

- Log into MARS
- Click on 'Disposition' tab and 'Disposition List' on the left hand side.

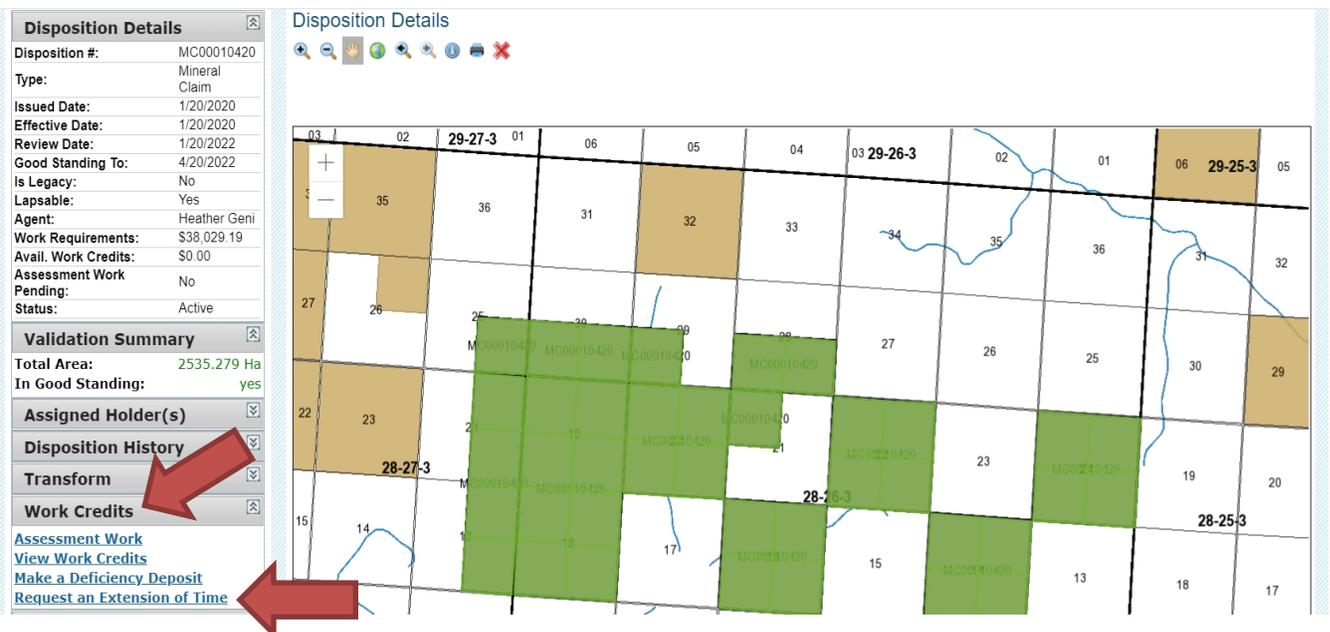


- Select the disposition which you want to apply for an extension of time.

Showing 1-9 of 9

	Disp. #	Status	Holder(s)	In Good Standing	Review Date	Pending?	Area(ha)	Work Req.	Avail Exp.
Select	S-1067	Active	Test User 100.000%	✓	6/2/2021		2,705.000	\$67,625.00	\$1,082,000.00
Select	MC0001040	Active	Test User 100.000%	✓	10/9/2021		17.770	\$266.55	\$933.79
Select	MC00010420	Active	Test User 100.000%	✓	1/20/2022		2,535.279	\$38,029.19	\$0.00
Select	ML00010450	Active	Test User 100.000%	✓	2/9/2022		1,051.724	\$26,293.10	\$0.00

- Click on 'Work Credits' on the left hand side of "Disposition Details" Page and choose 'Request an Extension of Time' from the drop down list.



- Enter the number of days you wish to apply for extension in the 'Days Requested' box and click 'Save'.

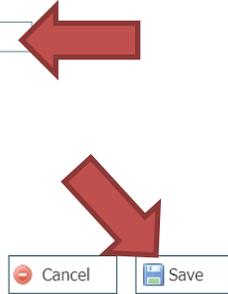
### Request Extension Of Time

Disposition Number: MC00010420

Days Requested:

#### Payment Summary

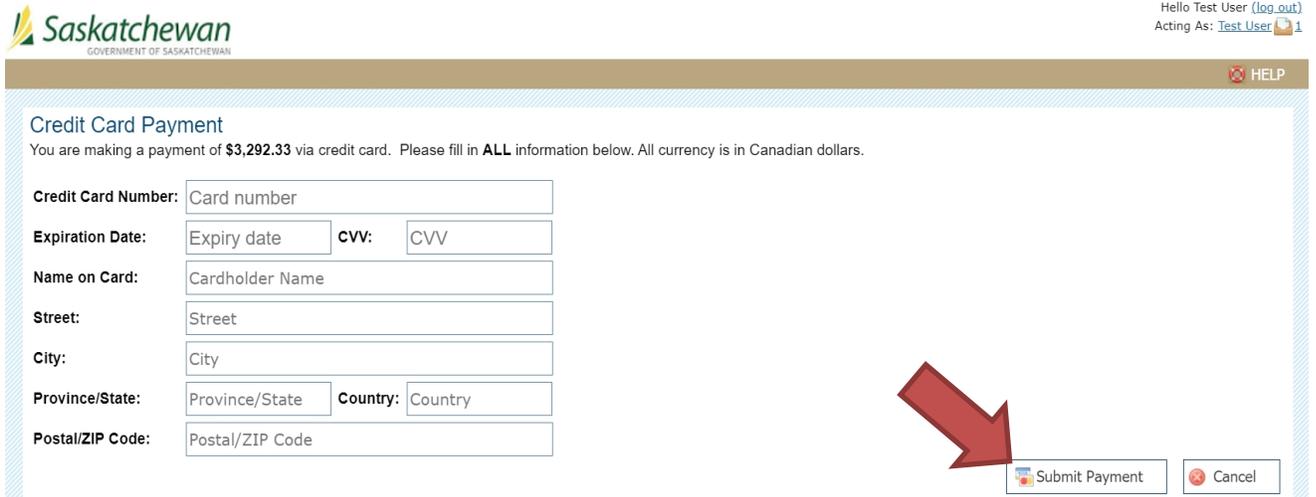
Application Fee: \$250.00  
Total Area: 2535.279 Ha  
Deposit Per Day, Per Hectare: \$0.0400  
Total Price: \$3292.33



- Choose a payment method from the drop down list and click 'Continue'.



- If Credit card option is selected, MARS will lead you to the Payment page. Enter your credit card details and click "Submit Payment".



- After the payment has been completed, MARS will provide detailed information about the application for your reference.

ON MAP REOPENING BOARD ACCOUNT **DISPOSITION** REQUEST PRODUCT 

**The Extension Of Time Request has been recorded**  
 You have successfully registered an Extension of Time request Application (#EOT000007).

**Payment Summary**  
**Application Number:** EOT000007  
**Requested Days:** 30  
**Total Fee:** \$3,292.33

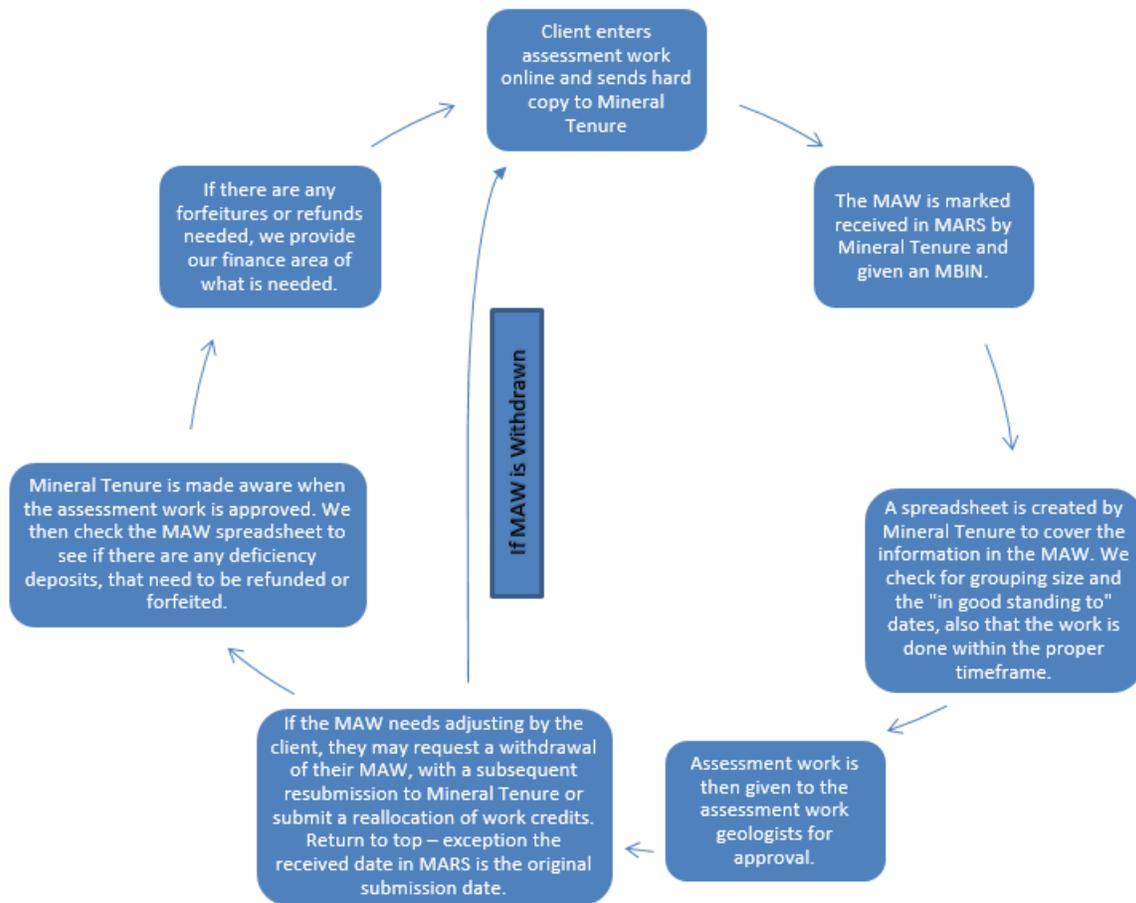
**Credit Card Payment Successful**  
 Your credit card payment was processed successfully. **All currency is in Canadian dollars.**  
 Below a receipt of your transaction has been provided. Please print this page for your records.

**Payment Details**  
 Order ID: MARSDevelopment!SC-260221014745410  
 Transaction Slip #: 0000000090938  
 Merchant Transaction #: 14000db3-1492-4d5d-86f1-8e41484027f4  
 Total: \$3,292.33  
 Item/Service: Extension of Time  
 Buyer: Test User  
 Timestamp: 02/26/2021 01:47:46.003 PM (Canada Central Standard Time)  
 Gateway Response: Payment was successful.

A receipt has also been sent via email for your records.

- The number of days for an Extension of time request is no less than 30 days and no more than 270 days.
- The application fee is \$250.00 non-refundable per disposition, with either:
  - \$0.041 per hectare per day for the second to tenth assessment work periods
  - \$0.0684 per hectare per day for subsequent assessment work periods

## MINERAL ASSESSMENT WORK (MAW)



### Submitting a MAW

1. Sign into MARS and select the "Acting as" commission you wish to view from the upper right hand main screen

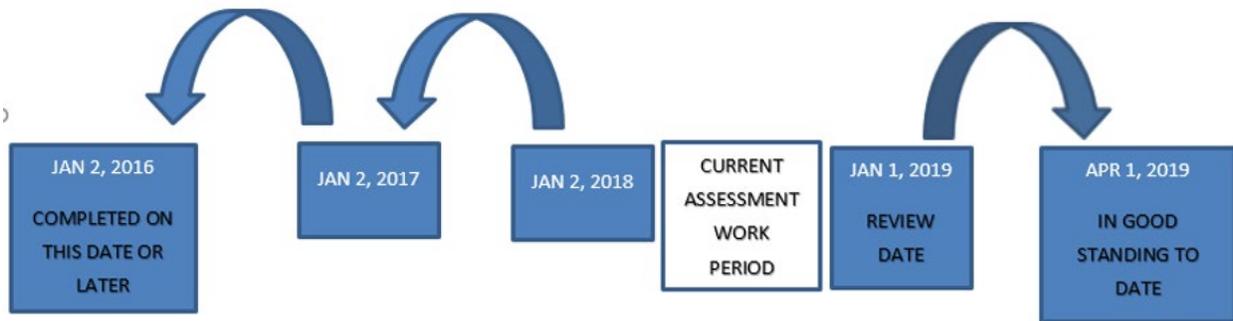


2. Click on the "DISPOSITION" tab
3. On the left hand side click "Add assessment work"



4. Enter in the start and end dates of the work period

### MARS Assessment Work Timeline Chart



**Saskatchewan**  
GOVERNMENT OF SASKATCHEWAN

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT **DISPOSITION** PRODUCTS

### Add Assessment Work

Assessment Work Number:  Status:

Work Begin Date:  \* Last Modified:

Work End Date:  \* Received Date:

Notes:

Record(s) of Expenditure   
Please Add a Disposition!

Submitted Total:

- Hit "Save Draft" at the bottom of the page. This will give you your assessment work number (\*TAKE NOTE of the number as it is hard to relocate afterwards)

### Add Assessment Work

Assessment Work Number: **2265** Status: **Draft**

Work Begin Date:  \* Last Modified: 11/15/2018 2:23:28 PM

Work End Date:  \* Received Date:

Notes:

Record(s) of Expenditure   
Please Add a Disposition!

- Click the "Add disposition" box, this will take you to the mineral disposition map
- On the left hand side, you can select mineral claim from the drop down or if you select all types it will populate with all of the claims and leases your commission has access to.

**Validation Summary**

Total Area: 0 Ha  
 Contiguous: no  
 H/W Ratio: 0/1 (6:1 max)  
 W/H Ratio: 0/1 (6:1 max)  
 Total Price:

**Search Criteria**

Disp. #:   
 Type: All Types

**Search Results**

Press search to query dispositions

**Selected Dispositions**

8. Click "Search". This will populate the claims you are able to select from
9. Select the disposition number you wish to add as your primary disposition.

Total Area: 16.179 Ha  
 Within Grouping Dist. (205m) Yes  
 H/W Ratio: 1.00/1 (6:1 max)  
 W/H Ratio: 1.00/1 (6:1 max)

**Search Criteria**

Disp. #:   
 Type: All Types

**Search Results**

Showing 1-8 of 8

Select	Size	Zoom
<a href="#">MC00010420</a>	335.28	<a href="#">Zoom</a>
<a href="#">MC00010471</a>	-16.18	<a href="#">Zoom</a>
<a href="#">ML00010450</a>	1051.72	<a href="#">Zoom</a>
<a href="#">ML00010460</a>	49.37	<a href="#">Zoom</a>
<a href="#">ML00010464</a>	1056.47	<a href="#">Zoom</a>
<a href="#">ML00010467</a>	64.72	<a href="#">Zoom</a>
<a href="#">ML00010470</a>	248.12	<a href="#">Zoom</a>
<a href="#">S-106141</a>	2705.00	<a href="#">Zoom</a>

**Selected Dispositions**

Disp. #	Primary	Zoom
MC00010471	Yes	<a href="#">Remove</a> <a href="#">Zoom</a>

10. After you have selected your primary disposition MARS will automatically zoom into the disposition.



11. Click "Save" at the bottom of the page
12. On the next page select the disposition you want to add assessment work for.
13. Click "Add Expenditure" at the bottom of the page. (SEE APPENDIX A – All expenditure types)

Record(s) of Expenditure			Ownership			Groupings		
Select	Submitted	Remove	ID	Client	% Held	Disp. #	Allocated	Remove
MC00010471	\$0.00		2046	Test User	100.000	MC00010471	\$0.00	

Submitted Total: \$0.00

Total Available: N/A  
Total Allocated: N/A  
Remaining: N/A

Expenditure Items

14. Enter the following information:
  - a. Type (refer to APPENDIX A for more information on expenditure types)
  - b. Description
  - c. Count
  - d. Reported amount
  - e. Additional amount (if required \* this is only for airborne surveys and future additional credit programs)

**Saskatchewan**  
GOVERNMENT OF SASKATCHEWAN

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT **DISPOSITION** PRODUCTS

**Add / Edit Expenditure**

Type: Geology: Prospecting \*

Description: Kicking Rocks \*

Count: 20 \*  
persondays

Reported Amount: 20000 x \*

Additional Amount: (as per regulations)

Cancel Save

15. Click 'Save'.

16. This takes you back to the main assessment work page you can either add another disposition or apply a grouping

Record(s) of Expenditure

Select	Submitted	Remove
MC00010471	\$20,000.00	

Submitted Total: \$20,000.00

Ownership

ID	Client	% Held
2046	Test User	100.000

Groupings

Disp. #	Allocated	Remove
MC00010471	\$20,000.00	

Total Available: \$20,000.00  
Total Allocated: \$20,000.00  
Remaining: \$0.00

**Expenditure Items**

Edit	Name	#	Unit	Reported	Additional	Submitted	Remove
<a href="#">Edit</a>	Geology: Petrography Kicking Rocks	20.00	#	\$20,000.00		\$20,000.00	

17. Once you have added the claims to the MAW that will be part of the grouping you can hit save.

NOTE: The grouping distance is 700 meters

18. With your new grouping you will be able to edit your allocations

Record(s) of Expenditure

Select	Submitted	Remove
MC00010471	\$20,000.00	

Submitted Total: \$20,000.00

Ownership

ID	Client	% Held
2046	Test User	100.000

Groupings

Disp. #	Allocated	Remove
MC00010471	\$20,000.00	

Total Available: \$20,000.00  
Total Allocated: \$20,000.00  
Remaining: \$0.00

Expenditure Items

Edit	Name	#	Unit	Reported	Additional	Submitted	Remove
<a href="#">Edit</a>	Geology: Petrography Kicking Rocks	20.00	#	\$20,000.00		\$20,000.00	

GOVERNMENT OF SASKATCHEWAN

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION PRODUCTS HELP

### Edit Allocations

Disposition #	Primary	Total Area	Allocated
MC00010352	True	5246.706	\$12,500.00
MC00010362	False	1067.837	\$5,000.00
MC00010359	False	2389.235	\$2,500.00

Total Available: \$20,000.00

Total Allocated: \$20,000.00  
Remaining: \$0.00

Return Save

19. Click "Save" then click "Return"

20. Once you are satisfied with your Work assessment you can "Submit work"

Record(s) of Expenditure Add Disposition

Select	Submitted	Remove
<a href="#">MC00010471</a>	\$20,000.00	

Submitted Total: \$20,000.00

Ownership

ID	Client	% Held
2046	Test User	100.000

Groupings Edit Grouping

Disp. #	Allocated	Remove
MC00010471	\$20,000.00	

Edit Allocations

Total Available: \$20,000.00  
Total Allocated: \$20,000.00  
Remaining: \$0.00

### Expenditure Items

Add Expenditure

Edit	Name	#	Unit	Reported	Additional	Submitted	Remove
<a href="#">Edit</a>	Geology: Petrography Kicking Rocks	20.00	#	\$20,000.00		\$20,000.00	

Print Save Draft Cancel Withdraw **Submit Work**

Hello Test User ([log out](#))  
Acting As: [Test User](#) 1

ON MAP REOPENING BOARD ACCOUNT DISPOSITION REQUEST PRODUCT HELP

Assessment Work Successfully Submitted  
Assessment Work 2354 successfully submitted.

21. Send in the digital copy of your assessment work to The MARS Administrator.

22. THIS MUST BE RECEIVED BEFORE THE earliest IN GOOD STANDING TO DATE for the dispositions in the MAW.

TIPS

- If you have your MAW saved as a draft, you can locate it by clicking on the disposition tab on the left hand side "assessment work search" enter in the MAW number.

## SUBMITTING REALLOCATION OF WORK CREDITS

1. Upon the review of your MAW, the assessment work geologist may disallow a portion of the credits requested. When this happens you may submit a deficiency deposit to cover the shortfall, or reallocate the reduced credit to the existing grouping of claims in your MAW. This section of the manual addresses the reallocation of expenditures. The Mineral Tenure Regulations section 67 part (1) and part (2) covers this topic.
2. The holder will receive an email that the expenditures have been reduced. You have 10 business days to make the necessary corrections.
3. In MARS, access the MAW for which grouping of expenditures is to be reallocated.
4. The top right hand side has "Reallocate Expenditure List"
5. Adjust your credits as needed and click "Submit"

## ADDING DEFICIENCY DEPOSITS

1. Sign into MARS
2. Click on the "DISPOSITION" tab
3. On the left hand side of the page, go into the "Disposition list" and select the disposition. The deficiency deposit required is the difference between the available credits, if any, and the work requirement.
4. When the disposition displays, click on "Work credits" tab on the left hand side and choose "Make a Deficiency Deposit".

The screenshot shows the MARS interface. On the left, there is a sidebar with various tabs and links. The 'Work Credits' tab is selected, and the 'Make a Deficiency Deposit' link is highlighted with a red arrow. The main area displays a map of parcels with various numbers and labels. The parcels are color-coded: some are green, some are orange, and some are white. The map shows a grid of parcels with numbers ranging from 07 to 27. Some parcels are labeled with 'MC00010420'. A red arrow points to the 'Make a Deficiency Deposit' link in the sidebar.

5. Enter the "Amount" you wish to pay
  - a. Choose "Deposit". DON'T Choose Payment, it is NON REFUNDABLE. Click "Save".

The screenshot shows the 'Make a Deficiency Deposit/Payment' form. The 'Disposition Number' is MC00010420. The 'Amount' field is set to 38,029.19. The 'Deposit' radio button is selected, and the 'Payment' radio button is unselected. A red arrow points to the 'Deposit' radio button, and another red arrow points to the 'Save' button. The 'Cancel' button is also visible.

6. Select your payment option from the drop down
  - a. Cash
  - b. Check
  - c. EFT
  - d. Direct deposit

NOTE: If you would like to make a deficiency deposit by credit card, please contact our Service Desk at (855) 219-9373 or email [er.servicedesk@gov.sk.ca](mailto:er.servicedesk@gov.sk.ca).

7. Click "Continue"

**Make a Payment**  
**Payment Summary**  
 Deficiency Deposit #: DEF00000758

**Payment Details**  
 Amount owing: **\$38,029.19**. Please specify your desired payment method below. All currency is in Canadian dollars.

Payment Method:  Cheque  Cash  Cheque  Electronic Funds Transfer  Direct Deposit

8. Fill in all required information on the next page and click "Submit Payment".

**Cheque Payment**

You are making a payment of **\$38,029.19**. Please complete the details below. All currency is in Canadian dollars.

Name:  \*

Contact Info:  \*

Additional Info:

Cheque Number:

(\*) = Required field

9. You will know that your deficiency deposit payment was successful with the below screen.

**Deficiency Deposit/Payment Successfully Received**

**Cash, Cheque, or Direct Deposit Payment Required**

You are making a payment of **\$38,029.19** via Cash or Cheque. Your payment must be received at the proper office by end of **03/05/2021**. Once payment has been received, your pending request will be processed. If no payment is received in the required timeframe, your request will be cancelled.

Make sure you identify the following order ID with your payment:  
**Order ID: MARSDevelopmentISC-020321115129323**

**Payment Details**

Order ID:	MARSDevelopmentISC-020321115129323
Transaction Slip #:	0000000090705
Merchant Transaction #:	MARSDevelopmentISC-020321120246085
Total:	\$38,029.19
Item/Service:	Deficiency Deposit
Gateway Response:	Payment was scheduled successfully.
Disposition Number:	MC00010420
Deficiency Deposit / Payment Amount:	\$38,029.19

If you are paying by cash or cheque, please deliver the payments to the following locations:  
 MARS  
 Ministry of Energy and Resources  
 200, 2101 Scarth Street  
 Regina SK S4P 2H9

**NOTES:**

- Please include your MARSLive number(s) or the disposition number(s) with your payment along with breakdowns of payments.
- Please do not wait till the last minute to submit your payment as it is not marked received until Finance has entered it into MARS. Late payment will result in lapsed claims.
  - You can view if the payment has been received by our Finance department by clicking on "Applied Payments" at the bottom of the "Disposition Details" page.

# MARS Client Help Manual

AGENTS: YIPART D00011

Work Requirements: \$0.00

Avail. Work Credits: \$0.00

Assessment Work: No

Pending: No

Status: Active

**Validation Summary**

Total Area: 2117.204 Ha

In Good Standing: yes

Assigned Holder(s)

Disposition History

Transform

Work Credits

Notice(s) of Dispute

Reports

Back Print

**Selected Land(s)**

**Applied Payments**

Showing 1-2 of 2

Trans	Applied Payment Type	Amount Applied	Amount Received
MARSTesting SC-151118015403422	Deficiency Deposit	\$500.00.00	0.00
MARSTesting SC-061118113942667	Acquisition Fee	\$1,270.32	\$1,270.32

- If you are making a last minute payment, please notify MARS Help Desk so we can stop your claim from automatically lapsing.
- MARS will not notify a client whether or not a payment was received.
- You will get a deficiency deposit refund if you are approved for sufficient assessment work in the next assessment work period.

## CHANGING LEASE PRODUCTION STATUS

- If you need to change status from “Producing” to “Non-Producing” or from “Non-producing” to “Producing”
  - Send an email to the MARS administrator at [MARS@gov.sk.ca](mailto:MARS@gov.sk.ca). Include in your email the date that the change becomes effective.
  - Indicate in your email which lease(s) is/are affected by the production change.

## SEARCH ABSTRACTS

- Search abstracts contain information about a specific claim:
  - Disposition details
    - Disposition number
    - Type of disposition
    - Issued Date
    - Effective date
    - Next review date
    - Good standing to date
    - Is legacy
    - Lapsable
    - Agent
    - Status
  - Validation Summary
    - Total Area
    - In Good Standing
  - Work Assessment
  - Assigned Holders
  - Transfer History
  - Notice of Dispute Records
  - Builders Liens
  - Work Credit History
  - Legal Land description
- Log in to MARS



- Click the “Disposition Tab” at the top
- From the left hand bar choose “Abstract Request”

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT **DISPOSITION** REQUEST PRODUCT HELP

- Disposition
  - Disposition
    - Acquire
    - Disposition List
    - Abstract Requests
    - Abstract Reports
    - Pending Transformations
  - Disposition Transfer
    - My Pending Transfers
  - Notice of Dispute
    - Initiate New NOD
    - Pending NODs
  - Assessment Work
    - Add Assessment Work
    - Assessment Work Search
  - Transaction Slips
    - Transaction Slip Search

Disposition Abstract Search

Use the search grid at the bottom to select dispositions to generate search abstract requests.

Clear Continue

Disposition #:  Type: All Types

Owner:

Issuance Date Start:  To:

Search Reset Fields

Press search to find search abstract requests

- You have the option to choose to search by:
  - Disposition #
  - Type
  - Owner
  - Issuance Date Start and to
- Once you have entered your criteria click the “Search” button on the right hand side

Select	ML00010460	Mineral Lease	2/10/2021	Test User	100.000%	49.369
Select	ML00010464	Mineral Lease	2/11/2021	Test User	100.000%	1056.469
Select	ML00010467	Mineral Lease	2/17/2021	Test User	100.000%	64.723
Select	ML00010470	Mineral Lease	2/25/2021	Test User	100.000%	248.121
Select	MC00010471	Mineral Claim	2/25/2021	Test User	100.000%	-16.179

- Click the “select” next to the disposition you want a search abstract for
  - You can select 1 or multiple dispositions

Disposition Abstract Search

Disposition #	Type	Holder(s)
<a href="#">Remove</a> ML00010470	Mineral Lease	Test User 100.000%

Clear Continue

Disposition #:  Type: All Types

Owner: test user

Issuance Date Start:  To:

Search Reset Fields

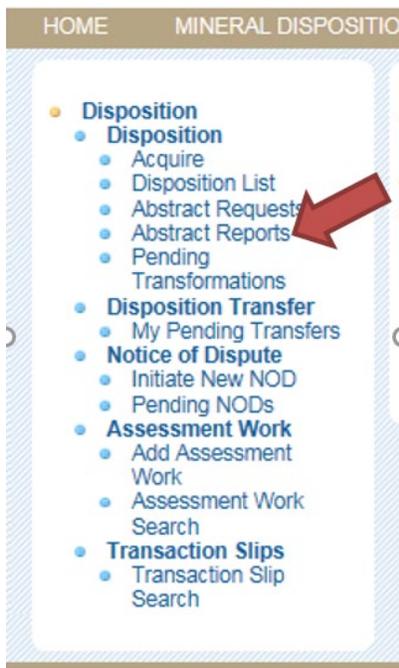
- Once you have selected the disposition it will populate the box at the top of the screen
- Click “Continue” from the top box

### Disposition Abstract Generate

Are you sure you want to create a disposition search abstract report for the following disposition(s):

Disposition #	Type	Holder(s)	
ML00010470	Mineral Lease	Test User	100.000%

- On the next page click “Continue”
- A screen will appear that notifies you that the report is now available in “Abstract reports”



- Click the “Abstract reports” link on the left hand side

<a href="#">Remove</a>	ABSTR013103	MC00010441	Mineral Claim	Surrendered	Test User	68.011	2/9/2021 2:15:39 PM	Abstract_MC00010441_29...	<a href="#">Download</a>
------------------------	-------------	------------	---------------	-------------	-----------	--------	---------------------	---------------------------	--------------------------

- The list of disposition abstract requests will be displayed.
- Click on the “Download” link and your report will be displayed.



## Disposition Abstract

Regina, Saskatchewan - Tuesday, February 09, 2021 2:15:38 PM  
Disposition Number: MC00010441

Disposition Details		Assigned Owner(s)	
Disposition #:	MC00010441	Test User	100.000%
Type:	Mineral Claim	<b>Name Change History</b>	
Issued Date:	2/9/2021	No Name Change History	
Effective Date:	2/9/2021	<b>Transfer History</b>	
Next Review Date:	2/9/2022	No Transfer History	
Good Standing To:	5/10/2023	<b>Notice of Dispute Records</b>	
Staking Date:		No Notice of Dispute Records	
<b>Validation Summary</b>		<b>Builders' Lien</b>	
Total Area:	68.011 Ha	No Builder Lien	
In Good Standing:	Yes	<b>Work Credit History</b>	
<b>Assessment Work</b>		No Work Credit History	
Effective Date:	2/9/2021	<b>Map</b>	
Date of First Lease:	N/A		
Applied Work Reqs for Claim Year Ending:	2/9/2021		
Relief from Expenditure Requirements:	No		
Total Available Expenditures:	\$0.00		
Work Requirements:	\$0.00		
Work Waiting Approval by Branch:	No		
Sub No.	Decided On	Amt. Approved	Status

- NOTE: If you download the report yourself there is no charge.
- NOTE: This is the exact report you would receive from the MARS Administrator for \$50.00. There is no difference in the reports. The cost is for certifying the report.
- ALL information is current for the day that the report is generated. Information may change when updates to MARS run each evening.
- The company will not be notified that you ran a search abstract.



- To clear out your list you can click "Remove"
- You can use the "Issuance date Start" fields to populate your report list with abstracts from a specific search date.

## DISPOSITION COPIES

- Sign into MARS
- Click on the “Disposition” tab at the top
- Click on “Disposition List” on the left hand side

Showing 1-9 of 9

Disposition	Status	Holder(s)	In Good Standing	Review Date	Pending?	Area(ha)	Work Req.	Avail Exp.
Select ML0001040	Active	Test User 100.000%	<input checked="" type="checkbox"/>	6/2/2021		2,705.000	\$67,625.00	\$1,082,000.00
Select ML00010420	Active	Test User 100.000%	<input checked="" type="checkbox"/>	10/9/2021		17.770	\$266.55	\$933.79
Select ML00010420	Active	Test User 100.000%	<input checked="" type="checkbox"/>	1/20/2022		2,535.279	\$38,029.19	\$0.00
Select ML00010450	Active	Test User 100.000%	<input checked="" type="checkbox"/>	2/9/2022		1,051.724	\$26,293.10	\$0.00
Select ML00010460	Active	Test User 100.000%	<input checked="" type="checkbox"/>	2/10/2022		49.369	\$1,234.23	\$0.00

- Select the disposition you wish to have a copy of

- Click on “Reports” on the left hand side of the “Disposition Details” page and choose “Disposition Copy”.
- The report will pop up. It is similar to the Search Abstract report but it does not contain name change history.

## REQUEST PRODUCTS

- If you click on the “Request Product” tab this will bring you to a screen to request a “Certified Certificate”.

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION **REQUEST PRODUCT**

**Request Product**

Select a product or service:  
MARS TESTING 2020

The price is \$10.35 per disposition and \$0.00 to submit the Product Request. You will be invoiced when your request is processed.

Request details:

Quantity: 1 Disposition Number:

Name:

Email:

Mailing Address:

Contact Number:

Additional Information:

- Enter the disposition number which you would like to request a certified copy, then click ‘Add to Request’.

### Request Product

Select a product or service:  
MARS TESTING 2020

The price is \$10.35 per disposition and \$0.00 to submit the Product Request. You will be invoiced when your request is processed.

Request details:

Quantity: 1 Disposition Number:

- Enter required information. Click ‘Continue’

**Request Product**

Select a product or service:

MARS TESTING 2020 ▾

The price is \$10.35 per disposition and \$0.00 to submit the Product Request. You will be invoiced when your request is processed.

Request details:

Quantity: 1 ▾

Disposition Number:

Add to Request

Requests in this order: 1 copies of MC00001040 \$10.35  
Total price: \$10.35

Name:

Email:

Mailing Address:

Contact Number:

Additional Information:



Continue

- Choose the payment option from “Payment Details” page. See page 52 for the instruction of making payment.

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION REQUEST PRODUCT HELP

**Make a Payment**

**Payment Summary**

Fee for MARS TESTING 2020: \$10.35

**Payment Details**

Amount owing: **\$10.35**. Please specify your desired payment method below. All currency is in Canadian dollars.

Payment Method: Credit Card ▾

- You will be billed \$50.00 per disposition for this service but if you generate the abstract yourself you will not be charged.
- After the payment has successfully made, MARS will provide you detailed information of the request for your reference.

HOME MINERAL DISPOSITION MAP REOPENING BOARD ACCOUNT DISPOSITION REQUEST PRODUCT HELP

**Payment Successful**

You have successfully registered a Product Request.

Your credit card payment was processed successfully. Below a receipt of your transaction has been provided. Please print this page for your records. All currency is in Canadian dollars.

**Payment Details**

<b>Order ID:</b>	MARSDevelopment\ISC-260221044921144
<b>Transaction Slip #:</b>	0000000090940
<b>Merchant Transaction #:</b>	821a6e83-b7af-44ee-bff8-0d348e8071d6
<b>Total:</b>	\$10.35
<b>Item/Service:</b>	MARS TESTING 2020
<b>Buyer:</b>	Test User
<b>Timestamp:</b>	02/26/2021 04:49:21.832 PM (Canada Central Standard Time)
<b>Gateway Response:</b>	

A receipt has also been sent via email for your records.

Return

NOTE: What you will actually receive is a Search Abstract that has been certified correct at the time it is generated. See SEARCH ABSTRACT in this booklet to generate them yourself.

## EXAMINE PAPER RECORDS

- Clients can view paper records and documents pertaining to a legacy disposition for \$100.00 per disposition file.
- A request needs to be submitted to [MARS@gov.sk.ca](mailto:MARS@gov.sk.ca) with a list of the legacy dispositions that you wish to examine.
- These requests can take some time as we need to retrieve the files from storage.
- The current holder has to give permission to the requesting client to view their disposition files.
- In the case of Lapsed dispositions, there is no wait time to view the files.

## INSTRUMENT REGISTRY

- *The Crown Minerals Act* governs the registry under sections 27.3(h), 27.32, 27.33 and 27.34.
- Instruments that are included in the registry include:
  - Notice of security
  - Notice of Security Interest
  - Debenture Pledge Agreement
  - Net Smelter Returns
  - Discharge of Incentive Liens
  - Discharge of Debenture
  - Notice of Royalty Interest
  - Power of Attorney
  - Purchase Agreements
  - Etc.
    - Filing of a document in the Instrument Register is not a legal requirement and is done without guaranty and for informational purpose only. The Ministry cannot be held responsible for the absence of such instrument at a later date.
- These are documents that are not available through the MARS database.
- The instruments in the registry are never deleted or removed, but a letter of discharge maybe registered against any of them at any time.
- To get information from the registry, send a request to [MARS@gov.sk.ca](mailto:MARS@gov.sk.ca) with a list of the dispositions you wish to have searched.
- There is no fee for this service.

## RECREATIONAL GOLD PANNING AND PLACER MINING

- Recreational gold panning is allowed in Saskatchewan; however, there are no specific regulations for recreational gold panning or placer mining in the province. *The Mineral Tenure Registry Regulations* are applicable to any Crown mineral rights issued for the exploration and production of gold by any means, including placer mining.
- Using a pan to test the presence of gold can be done without authorization where Crown mineral rights have not been already issued to somebody else. Mineral rights belong to the Crown, except where they are the property of a third party, who would authorize the exploration.
- Only the surface land owner can grant surface access rights. Anyone wishing to conduct gold panning must be aware of who owns the land and obtain permission from that person or entity to access the land.
- All recreational gold panning must be done with a gold pan. Sluice boxes, rocker boxes, concentrators, jigs, trammels, screens and dredges of any size or design are prohibited. No equipment, including hand shovels, can be used to move material to be panned.
- The use of any equipment other than a simple pan requires a mineral claim. If mineral exploration activity goes beyond recreational panning, please use MARS to obtain proper mineral claims or leases, or to check the availability of land for mineral exploration.
- You may also contact the MARS Help Desk for information about obtaining a mineral claim or a mineral lease. Please provide the land description (i.e., legal subdivision, section, township, range and meridian).
- No damage is to be inflicted to the bed, bank or boundary of any water body or water course. If you have questions regarding gold panning in Saskatchewan, please contact one of the following Ministry of Environment offices:
  - La Ronge - [LaRongeExploration@gov.sk.ca](mailto:LaRongeExploration@gov.sk.ca)
  - Meadow Lake - [MeadowLakeExploration@gov.sk.ca](mailto:MeadowLakeExploration@gov.sk.ca)
  - Melville - [MelvilleOil@gov.sk.ca](mailto:MelvilleOil@gov.sk.ca)
  - Prince Albert - [PrinceAlbert.Exploration@gov.sk.ca](mailto:PrinceAlbert.Exploration@gov.sk.ca)
  - Saskatoon - [SaskatoonOil@gov.sk.ca](mailto:SaskatoonOil@gov.sk.ca)
  - Swift Current - [SwiftCurrentOil@gov.sk.ca](mailto:SwiftCurrentOil@gov.sk.ca)

## APPENDIX A (Assessment Work Categories)

Category	Type	Unit of Measurement	Additional Description Required	Work to Include in This Category
GEOLOGY	Geology: Prospecting	person days		Traversing, scintillometer/spectrometer survey (not gridded), collecting samples
	Geology: Geological Mapping/Petrography	person days	# of samples if taken	Traversing, outcrop investigation, collecting samples
	Geology: Trenching/Stripping	m <sup>3</sup>	# of trenches	
	Geology: Petrography	#		Analysis of petrographic samples
GRID	Grid: Legal Survey	km		
	Grid: Line Cutting	km		In preparation for exploration survey to be conducted in the same assessment work period
	Grid: Picket Setting	km		In preparation for exploration survey to be conducted in the same assessment work period
GEOPHYSICS AIRBORNE	Geophysics: Airborne EM	km		
	Geophysics: Airborne Mag or Grad	km		
	Geophysics: Airborne Radiometric	km		
	Geophysics: Airborne Gravity	km		
	Geophysics: Airborne Combination	km	survey type	Only used if other choices don't adequately describe what was done
	Geophysics: Airborne Other	km	survey type	Only used if other choices don't adequately describe what was done
GEOPHYSICS GROUND	Geophysics: Ground Seismic	km		
	Geophysics: Ground VLF	km		
	Geophysics: Ground Ground Time Domain EM	km		ML-TEM, TDEM, SQUID, SML-TEM
	Geophysics: Ground EM Other	km	survey type	Only used if other choices don't adequately describe what was done
	Geophysics: Ground Magnetic	km		
	Geophysics: Ground IP/Resistivity	km		
	Geophysics: Ground Gravity	km		
	Geophysics: Ground Bore Hole	m (metres of hole surveyed)	# of holes, survey type	Downhole geophysics
	Geophysics: Ground Bathymetry/Soundings	km or #		
	Geophysics: Ground Combination	km	survey type	Only used if other choices don't adequately describe what was done
Geophysics: Ground Other	km	survey type	Only used if other choices don't adequately describe what was done	
GEOCHEMISTRY	Geochemistry: Lake/Stream Sediments	#	survey type	Analysis of samples
	Geochemistry: Water	#	survey type	Analysis of samples
	Geochemistry: Soil Gas	#	survey type	Analysis of samples
	Geochemistry: Core/Rock/Chip/Boulder	#	survey type	Lab analysis of samples
	Geochemistry: Biogeochemical	#	survey type	Lab analysis of samples
	Geochemistry: Bulk Sample	#	weight, survey type	Lab analysis of samples
	Geochemistry: Heavy Mineral/Indicator/Microdiamond	#	weight	Lab analysis of samples
	Geochemistry: Soil/Overburden/Till	#	survey type	Lab analysis of samples
	Geochemistry: Other	#	survey type	Only used if other choices don't adequately describe what was done
DRILLING	Drilling: Diamond	m	# of holes	
	Drilling: Percussion	m	# of holes	
	Drilling: Rotary	m	# of holes	
	Drilling: Reverse Circulation	m	# of holes	
	Drilling: Other	m	# of holes, drilling type	Only used if other choices don't adequately describe what was done
OTHER	Other Work	counts	survey type	Only used if other choices don't adequately describe what was done, specify units of measurements used
ADMIN	Administration			Includes report writing, administrative duties, up to 10% of eligible expenditures MTRR, 2012 s 65(1)(b)
EXTRA	Additional			Used for claiming the extra 50% credit for the cost of the airborne survey. MTRR, 2012 s65(2)

## APPENDIX B (Fee Schedule)

<b>Fees</b>	<b>Provision</b>	<b>Amount</b>
Registry access fee 12(2)(c) NIL	12(2)(c)	NIL
Electronic search of the registry fee	15(1)	NIL
Search of paper records and documents pertaining to a legacy disposition	15(2)	\$100.00 per disposition
Copy of the paper records and documents pertaining to a legacy disposition	15(3)	\$0.25 per page, minimum of \$25.00 per disposition
Registration fee for division or partial surrender of a legacy disposition	29(2)	NIL
Registration fee for a permit	33(2)(b)	\$0.30 per hectare, minimum of \$3,000.00
Registration fee for conversion of permit to claim	38(1)(b)	\$0.60 per hectare, minimum of \$300.00
Registration fee for claim	41(1)(b)	\$0.60 per hectare, minimum of \$300.00
Registration fee for lease	49(2)	NIL
Registration fee for consolidation of leases	56(2)	NIL
Registration fee for conversion of lease to claim	57(3)	\$250 per lease
Application for expenditure relief fee	72(3) and 75(3)	NIL
Application for extension of time fee	74(3)(b)	\$250 per disposition
Registration fee for transfer of mineral disposition	84(1)	NIL
Certified paper copy of mineral disposition	94(1)	\$50 per mineral disposition

## APPENDIX C (Requirement Schedule)

<b>Expenditure Requirements - Claims</b>		
<i>Description</i>	<i>Provision</i>	<i>Amount</i>
Expenditure requirements for a claim	44(1)	(a) NIL during the first assessment work period;
		(b) \$15.00 per hectare per assessment work period, from the second to tenth assessment work periods with a minimum of \$240.00 per claim per assessment work period;
		(c) \$25.00 per hectare per assessment work period, for the eleventh assessment work period and all subsequent assessment work periods with a minimum of \$400.00 per claim per assessment work period.
Cash deposit to meet claim expenditure requirements for extension of time	(3)(c)	(a) \$0.041 per hectare per day for the second to tenth assessment work periods;
		(b) \$0.0684 per hectare per day for subsequent assessment work periods.
<b>Expenditure Requirements and Rentals - Leases</b>		
<i>Description</i>	<i>Provision</i>	<i>Amount</i>
Expenditure requirements for a Lease	(1)	(a) \$25.00 per hectare per assessment work period, from the first to tenth assessment work periods with a minimum of \$400.00 per lease per assessment work period.
		(b) \$50.00 per hectare per assessment work period, from the eleventh to twentieth assessment work periods with a minimum of \$800.00 per lease per assessment work period.
		(c) \$75.00 per hectare per assessment work period, for the twenty-first assessment work period and all subsequent assessment work periods with a minimum of \$1,200.00 per lease per assessment work period.
Lease annual rental fee payable	54(1)	\$10.00 per hectare per year with a minimum of \$1,600.00 per lease per year.